

# Disaster Relief Grant-In-Aid Program

Presented by:  
Dept. of Agriculture, Conservation  
and Forestry  
Bureau of Parks and Lands  
Off Road Recreational Vehicle Office



# Disaster Relief Grant-in-Aid Program

- The program's purpose is to provide financial aid to clubs and municipalities for repairing damage due to a catastrophic weather event.



# Application Process

- Application can be submitted after August 15<sup>th</sup> of any given year and within 60 days of the weather event.
- Applications will be processed and reviewed in the order they are received by the Bureau.
- Grants will be awarded for unforeseen, catastrophic weather events on state funded trails.
- **Grants will not be awarded for routine maintenance or damage resulting from substandard maintenance, including damage due to beaver activity.**

# Eligible - Catastrophic bridge failure due to weather event



Hurricane Irene - 2011

# Eligible - Erosion Remediation due to storm damage



Canadian trail from Eustis to Coburn Gore - 2006

# Eligible - Vegetation management due to storm damage



Ice Storm 2013

NOT Eligible - Crown not maintained on trail surface.



NOT Eligible - Flooded trail due to beaver activity trail not crowned.





NOT Eligible - bridge failure due to lack of maintenance







NOT Eligible - inadequately sized and installed bridge.



# Applications must include:

- A description of the catastrophic event.
- A project description.
- Estimated cost of materials, equipment, labor, etc.
- Copies of all required federal, state and local permits.
- Pictures of damage.
- Map showing the location of the project.
- Written permission of any landowner impacted by bridge and erosion repair projects.

# Documentation of weather event



Ice Jam St. John River



STATE OF MAINE  
 DEPARTMENT OF AGRICULTURE, CONSERVATION AND FORESTRY  
 BUREAU OF PARKS AND LANDS  
 SNOWMOBILE PROGRAM  
 22 STATE HOUSE STATION  
 AUGUSTA, MAINE 04333-0022

DISASTER RELIEF GRANT-IN-AID PROGRAM  
 Application 2015-2016

Club/Municipality/County: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Zip: \_\_\_\_\_  
 County: \_\_\_\_\_

Postmarked *after* August 15, 2015

The Trail Master or Project Director is appointed by the club/municipality/county. All inquiries about the disaster relief grant application are directed to this person.

Name: \_\_\_\_\_ Title: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Home #: \_\_\_\_\_ Work #: \_\_\_\_\_ Cell #: \_\_\_\_\_  
 Email: \_\_\_\_\_

Description of Catastrophic Event (include dates): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Project Description: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Attach a map showing the location, pictures of the damage, and any copies of permits and bids.

Estimated <input type="checkbox"/> or actual <input type="checkbox"/> administrative cost for processing land use permits and grant administrative labor.	\$	
Estimated <input type="checkbox"/> or actual <input type="checkbox"/> cost of vegetation management or erosion repair.	\$	
Estimated <input type="checkbox"/> or actual <input type="checkbox"/> cost of bridge repair/replacement.	\$	
<b>Total Estimated/Actual Cost of Project</b>	<b>\$</b>	

THIS IS TO CERTIFY that the \_\_\_\_\_ has authorized and hereby authorizes  
(Club/Municipality/County)  
 \_\_\_\_\_ to make application for financial assistance under the provisions of the Off-road  
(Trailmaster/Project Director)  
 Recreational Vehicle Office, Snowmobile Trail Fund (M.R.S.A. Title 12, Chapter 220, Subchapter 8, § 1893-3) for the repair  
 of the \_\_\_\_\_ state funded snowmobile trails.  
(Club/Municipality/County)

THIS FURTHER CERTIFIES that the above named Project Director are Trail Masteris familiar with the terms and conditions of the  
 Disaster Relief Program administered by the Off-road Recreational Vehicle Office and has authorized and hereby authorizes

\_\_\_\_\_ to enter into said agreement between the  
(Trailmaster/Project Director)  
 \_\_\_\_\_ and the State of Maine upon approval of the above identified project by the  
(Club/Municipality/County)  
 Off-road Recreational Vehicle Office.

THIS FURTHER CERTIFIES that the \_\_\_\_\_ has been legally constituted and is responsible  
(Club/Municipality/County)  
 for planning for and carrying out the program and \_\_\_\_\_ will be responsible, on behalf of the  
(Trailmaster/Project Director)  
 \_\_\_\_\_ for the continued operation and maintenance of the completed project in  
(Club/Municipality/County)  
 accordance with the terms and conditions of the Disaster Relief Program. Attached is true and correct information relating  
 to the establishment and organization of the municipal agency or department.

AND THIS FURTHER CERTIFIES that except for the financial assistance requested by this project application, no financial  
 assistance has been applied for, given, or promised under other State or Federal programs.

By signing this document we have reviewed, understand and are in compliance with the Information and Guidelines for the  
 Disaster Relief Program 2015-2016 and utilizing the Trail Maintenance Labor Rate Guidelines for 2015-2016.

### CLUB/MUNICIPAL/COUNTY APPROVAL

_____ Date	_____ Name of Organization Club/Municipality
_____ Club President / Town Official Signature	_____ Trailmaster / Project Director Signature
_____ Title (e.g. Club President, Chairman of the Board, Selectman, Municipal or County Manager)	_____ Witness Signature

<i>State Use Only</i>	
VC #:	_____
Approved Amount: \$ _____	% of approved cost: _____
014-01A-8130-81- _____	
_____ Director, Off-Road Recreational Vehicle Office	Date: _____
_____ Commissioner, Department of Agriculture Conservation and Forestry	Date: _____



# Grant Review

- Grants will be reviewed in the order received and awarded by the Snowmobile Advisory Council Review Committee within 60 days of submission.
- The Committee submits their recommendations to this Office.
- Approved applications will be funded up to 70% (not to exceed \$20,000), for this year, until the money in the Disaster Relief fund is exhausted.
- If it is decided that the work should be completed prior to the application process, keep in mind that the application may not be approved.

# Reimbursement documentation due in this Office by **April 15<sup>th</sup>**

- Administrative costs incurred in obtaining land use permits, preparing grant material, reimbursement requests, etc.
- Materials, equipment and labor costs for bridge replacement, repairing erosion or vegetation management due to storm damage.

# Have a great season!!!

Scott Ramsay

ORV Director

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287-4956

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For more information:

- [www.parksandlands.com](http://www.parksandlands.com)