

Maine Center for Disease Control and Prevention WIC Nutrition Program

Effective: October 1, 2011

Policy No. VM-9

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Staff Training on Vendor Management

Authority

7 CFR §246.4(a)(14)(ii),(iii),(iv),and (xi)

Policy

1. Routine formal training is required for State Agency staff regarding vendor management practices covering the following:
 - 1.1. Vendor selection and authorization
 - 1.2. Vendor training
 - 1.3. Routine monitoring
 - 1.4. Compliance investigations
 - 1.5. Inventory audits
 - 1.6. Corrective actions and sanctions
 - 1.7. Criminal investigations
 - 1.8. Vendor appeals and administrative reviews
 - 1.9. Federal and State WIC regulations
 - 1.10. Prevention of vendor fraud and abuse
 - 1.11. WIC/SNAP information sharing
 - 1.12. High-risk vendor identification
 - 1.13. Vendor management information system
 - 1.14. Level 3 certifications