

Procedure Observation Tool

Child's Name: _____

	Yes, date observed and notes	Not Yet, notes and next steps
<p>Goal: names what the procedure sets out to accomplish</p>		
<p>Materials:</p> <ul style="list-style-type: none"> • includes all materials needed to complete the procedure • each material includes adjectives to specify how many and what kind 		
<p>Steps:</p> <ul style="list-style-type: none"> • includes all steps in the procedure • steps begin with imperative verbs; use precise verbs • each step includes adverbs to specify how and where 		

Conventions: List 1-2 areas of instruction that would most greatly improve the child's ability to communicate with an audience. For example: encoding sounds, writing high-frequency words, putting spaces between words, using punctuation.

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Suggestions for Week 3 revisions, based on observations

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