Report Observation Tool

Child's Name: _____

	Yes, date observed and notes	**Not Yet**, notes and next steps
Structure		
General Statement: introduces and classifies the topic of the report		
Subtopics: information is grouped into subtopics; subtopics are ordered logically		
Medium: Poster		
Organization: Information is organized in subtopics; images communicate information, are clear, and match the words		

	Yes, date observed and notes	**Not Yet**, notes and next steps
Language		
The Third Person: the third person is used to achieve a formal tone appropriate for the audience		
Nouns: general nouns are used, naming a group or class, rather than something specific		
Adjectives: words and prepositional phrases are used to describe the nouns; adjectives are packed into sentences		

Suggestions for Week 4 revisions, based on observations