

The Program Renewal Application shall be submitted annually by school administrative units (SAUs) that have an approved Initial Application.

All final applications and accompanying approval/non-approval letters and budgets will be posted on the Maine Department of Education's gifted and talented website.

DUE by: September 30, 2017

**RETURN BY EMAIL TO:
mailto:GT.DOE@maine.gov**

School administrative unit name: School Union 93/Adams School-Castine

Name and title of person responsible for gifted and talented program:
Dawn McLaughlin

Phone number: (207) 374-9927

Email address: dmclaughlin@schoolunion93.org

CERTIFICATION:

The statements made herein are correct to the best of my knowledge and belief.

Mark Hurvitt

Superintendent Name (printed)



Superintendent Signature

Date of Initial submission to Maine DOE: 9/25/2017

Date of 1st Revision to Maine DOE: 11/20/2017

MH
Superintendent Initials

Date of 2nd Revision to Maine DOE: _____

Superintendent Initials

Date of 3rd Revision to Maine DOE: _____

Superintendent Initials

FOR INFORMATION CONTACT: GT.DOE@maine.gov

Reviewed By: _____

Maine DOE Approval: James Han

Date of Approval: 12/1/17

Program Renewal Application

To maintain program approval status, a school administrative unit (SAU) must annually report any information that represents **Change** (i.e. an alteration, addition, or deletion) to any program category (Maine DOE Chapter 104.14, 1-9) **from the reported and approved Initial Application** (FY2015-16 or FY2016-17).

For detailed instructions on how to complete the Program Renewal Application, please refer to the Instructions document on the Gifted and Talented website
<http://www.maine.gov/doe/gifted/programcomponents/forms/index.html>.

1. Provide any changes to the detailed description of the SAU's philosophy for both the gifted and talented academic and arts programs.

NO CHANGE CHANGE

Describe CHANGE here:

o Academic program philosophy -

o Arts program philosophy -

2. Provide any changes to the program abstract for both the academic and arts programs - describe the children to be served and the program(s) to be implemented in the school(s) of the unit.

NO CHANGE CHANGE

Describe CHANGE here:

o Academic program abstract -

o Arts program abstract -

3. Provide a detailed explanation of any changes to the two goals, objectives and activities for the K-12 gifted and talented academic program and two goals, objectives and activities for the K-12 gifted and talented arts program.

NO CHANGE CHANGE

Describe CHANGE here:

- o Academics program goals, objectives, activities -

- o Arts program goals, objectives, activities -

4. Provide any changes to the description of the identification procedures for general intellectual ability, academic aptitude and artistic ability for each of the following program components: screening, selection and placement. Also include any changes to the description of the handling of transfer students, exit procedure, appeals procedure and appropriate notifications.

NO CHANGE CHANGE

Describe CHANGE here:

- o General intellectual ability identification -

- o Specific academic areas identification -

- o Arts identification -

- o Transfer students -

- o Exit procedures -

- o Appeals procedures -

5. Provide a description, including the name, of the staff development that takes place in order to implement the program(s).

NO CHANGE CHANGE

Describe CHANGE here:

6. Provide any changes to the description of the responsibilities of the professional and auxiliary staff listed below.

A. Indicate the professional staff for the K-12 Gifted and Talented Program.

| Name of Staff | 690 Endorsement Yes/No | Teacher or Administrator | Grade level | Indicate Full- or Part-Time in GT |
|--------------------|------------------------|--------------------------|-------------|-----------------------------------|
| Dawn M. McLaughlin | No | Administrator | K-8 | Part time |
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B. Indicate the Auxiliary Staff: Educational Technician

| Name of Staff | Role | 690 Endorsement Yes/No | Grade level | Name and position of supervisor | Indicate Full- or Part-Time in GT |
|---------------|------|------------------------|-------------|---------------------------------|-----------------------------------|
| No change | | | | | |
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7. (a.) Indicate any changes to your **Approved Initial application** self- evaluation process.

NO CHANGE CHANGE

Describe CHANGE here:

(b.) Provide a detailed description of the results/effectiveness of the annual program self-evaluation.
(Note: A summation statement on the effectiveness/success of the district's GT program in the academics as well as the arts will suffice.)

We distribute a teacher survey in the Spring and ask teachers to reflect on the school year, and the activities allowed to students throughout the school year. Teachers are asked what they felt worked and what did not, and their suggestions for wishes and improvements for the following school year.

We distribute a parent Survey in the Spring, as well as hold individual ILP meetings with parents and students throughout the year. From the surveys and parent feedback, we are able to ask what parents feel is working, and what is not.

From the information learned from these surveys, we determined the program to be effective as it stands.

(c.) Include how program effectiveness was determined.

By meeting with parents, teachers, and students, we are able to reflect on the effectiveness of the program, and make adjustments as necessary.

We discuss within these meetings what additional programming may be necessary, and whether or not we all feel student needs are being met. Principals are also involved in these meetings, and participate in the decisions that are made there.

8. Provide a justification/description of the items included in the proposed budget in number 9.

5% of the Curriculum Coordinator's job description and time is the overseeing and implementation of the Gifted and Talented Program.

Materials, books, and supplies are ordered by the Curriculum Coordinator for the program also, as the program determines, whether it be more advanced math books for students, art supplies, or specific sheet music.

The three field trips for the Visual Arts students this year were to the Wilson Museum in Castine for drawing/writing workshop, a clay workshop with artist Melody Lewis Kane at Peninsula Metamorphic Arts in Blue Hill, and a trip to the Farnsworth Museum in May to see the Andrew Wyeth Exhibit.

The Honors Music Festival is located in Ellsworth, Maine. The money included in the application is for the registration fee.

9. For those school units requesting approval of *allowable program costs* for State subsidy, please complete the following budget information. Amounts budgeted for the SAUs Gifted and Talented Program must be reported in the NEO (New Educational Onotology) financial system as part of the Annual Budget Reporting.

NOTE: To be approved as an allowable cost for the current school year, all personnel listed below must be appropriately certified/endorsed by the application deadline of September 30.

Professional Staff Costs

| Professional Staff Name | Elementary (salary with benefits) | Secondary (salary with benefits) |
|-------------------------|--------------------------------------|-------------------------------------|
| Dawn M. McLaughlin | 5%= \$3,500.00 | |
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| | | |
| | | |
| | | |
| | | |
| Subtotal | 3,500.00 | |

Auxiliary Staff Costs

| Auxiliary Staff Name | Elementary (salary with benefits) | Secondary (salary with benefits) |
|----------------------|--------------------------------------|-------------------------------------|
| | | |
| | | |
| | | |
| | | |
| | | |
| Subtotal | | |

Independent Contractor Costs

| Independent Contractor Name | Area of expertise | Elementary (contract amount) | Secondary (contract amount) |
|-----------------------------|-------------------|---------------------------------|--------------------------------|
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| | | | |
| | | | |
| Subtotal | | | |

Please list individual product names and costs associated with the district's Gifted and Talented Program.

A. Educational Materials and Supplies:

| Elementary: Name of Material/Supply | Cost | Secondary: Name of Material/Supply | Cost |
|---|--------|------------------------------------|------|
| Art Supplies for the three trips a year for Visual arts students. | 200.00 | | |
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| | | | |
| Subtotal | | Subtotal | |

B. Other allowable costs (i.e. field trips, student fees, membership):

| Elementary: Item name | Cost | Secondary: Item name | Cost |
|----------------------------------|--------|----------------------|------|
| Honors Music Festival Attendance | 100.00 | | |
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| | | | |
| Subtotal | | Subtotal | |

C. Student Tuition (i.e. regional programs/ computer programs, college courses in identified area):

| Elementary: Program name | Cost | Secondary: Program name | Cost |
|--------------------------|------|-------------------------|------|
| N/A | | | |
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| | | | |
| | | | |
| Subtotal | | Subtotal | |

D. Staff Tuition/Professional Development:

| Elementary: Course/Workshop Title | Cost | Secondary: Course/Workshop Title | Cost |
|-----------------------------------|------|----------------------------------|------|
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| | | | |
| | | | |
| Subtotal | | Subtotal | |

E. Totals

| Subtotals from charts above | Elementary Costs: | Secondary Costs: |
|-----------------------------|-------------------|------------------|
| Professional Staff | 3,500.00 | |
| Auxiliary Staff | | |
| Independent Contractors | | |
| A. Materials/Supplies | 200.00 | |
| B. Other Allowable Costs | 100.00 | |
| C. Student Tuition | | |
| D. Staff Tuition/PD | | |
| Total | 3,800.00 | |