



Career and Technical Education Committee
Maine State Board of Education
Minutes of the December 2, 2021 Special Meeting

The Career and Technical Education (CTE) Committee held a virtual special meeting on Thursday, December 2, 2021. The following were present: Committee Chair Wilson Hess; Wendy Ault; Paulette Bonneau; and Fern Desjardins (Board Members). Donna Tiner, Perkins Grant Manager (Department of Education); and Mary Becker, Secretary Specialist, State Board of Education.

Guests: Dave Keaton, Executive Director, MACTE; Bobby Deetjen, Director of Mid-Coast School of Technology; Joan DeCosta, Perkins Grant Coordinator, Maine Community College System; and Mercedes Pour, Director of College Access, Maine Community College System.

The meeting convened virtually via Zoom under Provision 1 of the State Board of Education's remote meeting policy due to the on-going COVID pandemic.

I. Call to Order:

Wilson Hess, Committee Chair, called the meeting to order at 10:05 AM.

II. Committee Chair Overview: *Wilson Hess*

Wilson welcomed all members and guests to the meeting and reviewed the agenda.

III. Reconsideration of a Motion:

Under Roberts Rules of Order, Chair Hess introduced the willingness to reconsider a motion from the last committee meeting which under Roberts Rules needs to be the first item of business on the agenda. At the last committee meeting, on November 18, 2021, a motion was made to move forward with a MACTE award for a winter retreat. Motion: MOTION by Wendy Ault, seconded by Paulette Bonneau, and unanimously voted by those present to recommend that the State Board of Education approve the requested proposal by MACTE of \$31,739.00 with a monthly update to monitor the budget. The Committee agreed to reconsider the language of the motion at a special meeting to be held before the State Board December 15, 2021 meeting.

Donna Tiner informed Chair Hess that the committee cannot award funds that are retroactive or are in another fiscal year.

MOTION by Wendy Ault, seconded by Paulette Bonneau, and unanimously voted by those present to recommend that the State Board of Education approve the FY22 George Briggs grant award to the Maine Administrators of Career and Technical Education to provide a winter retreat for CTE Directors to continue work on a MACTE organizational vision and mission in coordination with a strategic planning process for CTE in Maine and to provide a CTE student of the year celebration in the spring. This award is \$15,000 and will be subject to terms and conditions as set forth in the award letter.

Donna Tiner will prepare an exhibit for the December 15, 2021 SBE meeting.

Public Comment:

No public comment.

IV. Workshop:

A. Strategic Plan Review and Retreat Follow-up

The Committee reviewed and discussed the draft CTE priorities, goals and milestones. The Committee will continue review and finalize CTE priorities with their goals and milestones at a special meeting on December 7, 2021.

V. Old Business:

A. Recommendation of CTE Strategic Plan to the full Board

The Committee will meet again on December 7, prior to the December 15, 2021 State Board meeting to finalize the CTE section of the Board's Strategic Plan.

VI. New Business:

A. December Regular Meeting – Due to the Christmas holiday, the Committee will postpone the December 23, 2021 meeting and hold a meeting on January 6, 2022.

Handouts at Meeting: (copies in file)

- Agenda
- Draft of CTE Strategic Plan
- Draft CTE Strategic Groupings and their Origins

The next regular Committee meeting is scheduled for Thursday, January 27, 2022 at 10:00 AM.

Adjournment:

The December 2, 2021, CTE Committee special meeting adjourned at 12:02 PM.

Respectfully submitted,
Mary Johnson Becker, Secretary Specialist
Maine State Board of Education