

*The Program Renewal Application shall be submitted annually by school administrative units (SAUs) that have an approved Initial Application.*

*All final applications and accompanying approval/non-approval letters and budgets will be posted on the Maine Department of Education's gifted and talented website.*

**DUE by: September 30, 2018**

**RETURN BY EMAIL TO:  
<mailto:GT.DOE@maine.gov>**

School administrative unit  
name:

East Machias Municipal School District

Name and title of person responsible for gifted and talented program:

Lisa Bartlett, GT  
Coordinator

Phone number: 207-263-2063

Email address: [bartlettlisa2@gmail.com](mailto:bartlettlisa2@gmail.com)

**CERTIFICATION:**

The statements made herein are correct to the best of my knowledge and belief.

Mr. Scott Porter 

Superintendent Name (printed)

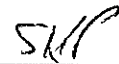
Superintendent Signature

Date of Initial submission to Maine  
DOE:

9/28/18

Date of 1<sup>st</sup> Revision to Maine DOE:

October 29, 2018



Superintendent  
Initials

Date of 2<sup>nd</sup> Revision to Maine DOE:

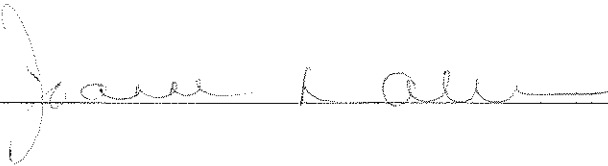
Superintendent  
Initials

Date of 3<sup>rd</sup> Revision to Maine DOE:

Superintendent  
Initials

FOR INFORMATION CONTACT: [GT.DOE@maine.gov](mailto:GT.DOE@maine.gov)

Reviewed By: Lee Worcester

Maine DOE Approval: 

Date of Approval: 4/8/18

### ***Program Renewal Application***

To maintain program approval status, a school administrative unit (SAU) must annually report any information that represents **Change** (i.e. an ***alteration, addition, or deletion***) to any program category (Maine DOE Chapter 104.14, 1-9) from the reported and approved Initial Application (FY2015-16 or FY2016-17).

For detailed instructions on how to complete the Program Renewal Application, please refer to the Instructions document on the Gifted and Talented website <http://www.maine.gov/doe/gifted/programcomponents/forms/index.html>.

1. Provide any changes to the detailed description of the SAU's philosophy for both the gifted and talented academic and arts programs.

NO  
CHANGE

CHANGE

Describe CHANGE here:

- Academic program philosophy -
  
  
- Arts program philosophy -

2. Provide any changes to the program abstract for both the academic and arts programs - describe the children to be served and the program(s) to be implemented in the school(s) of the unit.

NO  
CHANGE

CHANGE

Describe CHANGE here:

- Academic program abstract -
  
  
- Arts program abstract -

3. Provide a detailed explanation of any changes to the two goals, objectives and activities for the K-12 gifted and talented academic program and two goals, objectives and activities for the K-12 gifted and talented arts program.

NO  
CHANGE

CHANGE

Describe CHANGE here:

- Academics program goals, objectives, activities -
  
  
- Arts program goals, objectives, activities -

4. Provide any changes to the description of the identification procedures for general intellectual ability, academic aptitude and artistic ability for each of the following program components: screening, selection and placement. Also, include any changes to the description of the handling of transfer students, exit procedure, appeals procedure and appropriate notifications.

NO  
CHANGE

CHANGE

Describe CHANGE here:

- General intellectual ability identification -
  
  
  
  
  
- Specific academic areas identification -
  
  
  
  
  
- Arts identification -
  
  
  
  
  
- Transfer students -
  
  
  
  
  
- Exit procedures -

- Appeals procedures -

5. Provide a description, including the name, of the staff development that takes place in order to implement the program(s).

NO CHANGE

CHANGE

Describe CHANGE here:

6. Provide a summary of the management structure including the roles and responsibilities of the professional and auxiliary staff listed below.

NO CHANGE

CHANGE

Describe CHANGE here:

A. Indicate **ALL professional staff** for the K-12 Gifted and Talented Program regardless of whether there has been a change or not.

Name of Staff	690 Endorsement Yes/No	Teacher or Administrator	Grade level	Indicate Full- or Part-Time in GT
Lisa Bartlett	yes	Coordinator/VA G&T teacher	K-8	part-time

B. Indicate ALL Auxiliary Staff: Educational Technician, regardless of whether there has been a change or not

Name of Staff	Role	690 Endorsement Yes/No	Grade level	Name and position of supervisor	Indicate Full- or Part-Time in GT

7. (a.) Indicate any changes to your Approved Initial application self- evaluation process.

NO CHANGE

CHANGE

Describe CHANGE here:

(b.) Provide a detailed description of the results/effectiveness of the annual program self-evaluation in the academic areas and in the arts regardless of whether or not there has been a change in the program. *(Note: A summation statement on the effectiveness/success of the district's GT program in the academics as well as the arts will suffice.)*

As regards our academic GT students, we used data collection to assess progress toward meeting program and individual goals, and determined that the direction and effectiveness of the program was successful.

Regarding visual and performing arts GT students, we used goal assessment, interviews and portfolio assessments to determine that the direction and effectiveness of individual student goals was successful.

(c.) Include how program effectiveness was determined, whether or not there has been a change in the program.

We primarily use differentiation and acceleration for our academic GT students, so grades, interviews and project assessments are used to determine that the students progressed above expectations for their individual program goals.

We assess our visual arts g&t students by whether, and how well, they pursue the challenges they have set up for themselves in their individual programs and by the quality of their body work

for the year. This includes work they pursue individually, in their pull-out and/or those works created in workshops or mentor relationships.

8. Provide a justification/description of the items included in the proposed budget in number 9. *(Please remember that materials/supplies are to be used for gifted and talented only and are not part of the regular education budget. Field trips must take place during the school day and are for identified students only)*

All of my academically identified GT students are identified in LA, as well as several in Math, Social Studies and Science. They are voracious readers and providing them with books, in as many genres as possible, is a challenge without a sufficient budget to procure books. The list is only partial as I continue to order books for them as the year, and their interests, progress. In addition, I try to provide written resource materials, as necessary, for classroom teachers who have GT students in other academic subjects, and for the occasional film (i.e. the Goldsworthy dvd) or written resource material used for my VA/GT students.

Books, in my opinion, are one of the essential material needs in a GT budget and provide some of the greatest rewards. Sustained quality reading effects their performance in all academic areas.

The art materials list reflects what students will need as regards their workshops and/or mentor experiences. All other art material needs can be fulfilled by my general education art budget and is not included here.

Field trips are also an essential part of our GT program as we live in a rural area without easy access to museums, mentors or workshops. This year's field trips are directly inspired by the interests of particular students (birds, Maine aquaculture, encaustic painting, etc.). Our group is small and my students share a great deal of their enthusiasms, with a cross pollination of ideas and inspiration often the result of a successful field trip.

9. For those school units requesting approval of *allowable program costs* for State subsidy, please complete the following budget information. Amounts budgeted for the SAUs Gifted and Talented Program must be reported in the NEO financial system as part of the Annual Budget Reporting.

*NOTE: To be approved as an allowable cost for the current school year, all personnel listed below must be appropriately certified/endorsed by the application deadline of September 30.*

**Professional Staff Costs**

Professional Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
<u>Lisa Bartlett</u>	<u>\$10,408.00</u>	
<b>Subtotal</b>	<u>\$10,408.00</u>	

**Auxiliary Staff Costs**

Auxiliary Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
<b>Subtotal</b>		

**Independent Contractor Costs**

Independent Contractor Name	Area of expertise	Elementary (contract amount)	Secondary (contract amount)
<u>Helene Farrar</u>	<u>art(encaustic painting)</u>	<u>\$1000</u>	



<u>Sherry Ashby</u>	<u>printma king</u>	<u>\$500</u>	
<b>Subtotal</b>		<u>\$1500</u>	

Please list individual product names and costs associated with the district's Gifted and Talented Program.

**A. Educational Materials and Supplies:**

Elementary: Name of Material/ Supply	Cost	Secondary: Name of Material/ Supply	Cost
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<p>Books- <u>Notes from my Captivity</u> by Kathy Parks, <u>Neanderthal Opens the Door to the Universe</u> by Preston norton, <u>The Towering Sky</u> by K. McGee, <u>Can't Buy Me Love</u> by J. Gould, <u>Footer Davis Probably is Crazy</u> by S. Vaught, Boxed set <u>Ender's Game</u> by O.S. Card, Boxed set, <u>Amulet1-7</u> by K. Kibuishi, <u>Chicken Girl</u> by H. Smith, <u>The Lottery Plus One</u> by E. Donoghue, <u>Vietnam series, 1-5</u> by C. Lynch, <u>Meteor Man</u> by Jeff Parker, <u>The Motorcycle Queen of Miami</u> by P. Lamattina, <u>Bessie Springfield</u>, <u>Tales of the Talented Tenth</u> by J.C. Gill, <u>Fish Girl</u> by David Weisner, <u>Girl Stolen</u> by April Henry, <u>This One Summer</u> by Mariko Tamaki, <u>Children of Eden series1-3</u> by Joey Graceffa, <u>The Borning Room</u> by Paul Fleischman, <u>Educated: A Memoir</u> by Tara Westover, <u>Sold on a Monday</u> by K. McMorris, <u>The Seclusion</u> by J. Castle, <u>Meritopolis</u> by Joel Ohman, <u>The Tattooist of Auschwitz</u> by Heather Morris, <u>The Last Good Day</u> by Robert Kugler, <u>Tell the Wolves I'm Home</u> by C.R. Brunt, <u>Girl Last Seen</u> by Nina Laurin, <u>Vincent and Theo: The Van Gogh Brothers</u> by D. Helligman, <u>Dear Evan Hansen</u> by Val Emmich, <u>My Kind of Crazy</u> by Robin Reul, <u>As You Wish</u> by Chelsea Sedoti, <u>The Sun is Also a Star</u> by Nicola Yoon, <u>Tell Me Three Things</u> by Julie Buxbaum, <u>Girl in the Blue Coat</u> by Monica Hesse, <u>The Librarian of Auschwitz</u> by Antonio Iturbe, <u>The City of Brass</u> by S.A. Chakraborty, <u>Pachinko</u> by Min Jin Lee, <u>Bee Season</u> by Myla Goldberg, <u>The Pavee and The Buffer Girl</u> by Siobhan Dowd, and many more titles that we will be order as student interests, and the year's reading goals, progress. I also order additional, subject specific (generally non-fiction), titles, as needed, for my GT students identified in other subjects.</p>	<p>\$1200</p>		
<p>Leaning Into the Wind- Andy Goldsworthy- DVD, <u>Wood</u> by A.G. for GT visual arts unit on Goldsworthy</p>			

Encaustic art supplies- wax, wood panels, encaustic paint, and tools for use in workshop with Helene Farrar and for continuing projects based on workshop techniques and student goals.	\$500		
<b>Subtotal</b>	<b>\$1700</b>	<b>Subtotal</b>	

**B. Other allowable costs (i.e. field trips, student fees, membership):**

Elementary: Item name	Cost	Secondary: Item name	Cost
Field trips: Farnsworth Museum and Center for Maine Contemporary Art	transport costs: \$418 (bus driver \$168- mileage- \$250), meal: \$180, no entrance fees, total cost: \$598		
Birdsacre- Owl Sanctuary	transport costs: \$233 (bus driver- \$112- mileage- \$121), entrance fees- \$66, total costs: \$299		
Co-op Extension UMO Aquaculture	transport costs: \$320 (bus driver- \$140, mileage- \$180) total costs: \$320		

<b>Subtotal</b>	<b>\$1,217</b>	<b>Subtotal</b>	

**C. Student Tuition (i.e. regional programs/ computer programs, college courses in identified area):**

Elementary: Program name	Cost	Secondary: Program name	Cost
<b>Subtotal</b>		<b>Subtotal</b>	

**D. Staff Tuition/Professional Development:**

Elementary: Course/Workshop Title	Cost	Secondary: Course/Workshop Title	Cost
Workshops for teachers and coordinator, will be scheduled on an as needed basis. As the specifics are not known in advance, which means they do not qualify for reimbursement, we will take care of these costs ourselves. (Our school is small and most of our students receive services by differentiation and acceleration, so I try and schedule workshops based on specific need and teacher feedback.)			
<b>Subtotal</b>		<b>Subtotal</b>	

**E. Totals**

Subtotals from charts above	Elementary Costs:	Secondary Costs:
Professional Staff	\$10,408.00	
Auxiliary Staff		
Independent Contractors	\$1,500	
A. Materials/Supplies	\$1,700	
B. Other Allowable Costs	\$1,217	
C. Student Tuition		
D. Staff Tuition/PD		
<b>Total</b>	<b>\$14,825</b>	