



Career and Technical Education Committee
Maine State Board of Education
Minutes of the February 24, 2022 Meeting

The Career and Technical Education (CTE) Committee held a virtual meeting on Thursday, February 24, 2022. The following were present: Committee Chair Wilson Hess; and Paulette Bonneau (Board Members). Dwight Littlefield, State CTE Director; Donna Tiner, Perkins Grant Manager (Department of Education); and Mary Becker, Secretary Specialist, State Board of Education.

Guests: Dave Keaton, Executive Director, MACTE; Jason Judd, Executive Director, Educate Maine; Joan DeCosta, Perkins Grant Coordinator, Maine Community College System; and Mercedes Pour, Director of College Access, Maine Community College System.

The meeting convened virtually via Zoom under Provision 1 of the State Board of Education's remote meeting policy due to the ongoing surge of COVID-19 and statewide omicron version.

I. Call to Order:

Wilson Hess, Committee Chair, called the meeting to order at 10:02 AM under the Board's Remote Meeting Policy, Item #1.

II. Committee Chair Overview: *Wilson Hess*

Wilson welcomed all members and guests to the meeting and reviewed the agenda

III. Adjustment to the Agenda: *Wilson Hess*

Add Dwight Littlefield, State CTE Director, to Item V.C – Director's Update.

IV. Acceptance of Minutes:

MOTION by Paulette Bonneau, seconded by Wilson Hess, and voted unanimously by those present to accept the January 27, 2022 minutes as amended.

V. Public Comment:

No public comment.

VI. Standing Reports/Updates:

- Financial Reports
 - 1) **Perkins Fund Balances YTD**
 - Donna Tiner reported that Perkins balances are on track.
 - The next quarter ends on March 31, 2022.
 - 2) **Briggs Fund Balances YTD**
 - No changes.

- Strategic Planning Milestone Review

Wilson Hess reported that there are a number of milestones in front of the Committee this year.

 - Issue on funding (EPS) equitable distribution of funds between CTE Schools and the Maine Community College Systems (MCCS).
 - Capital facilities funding
 - Middle School funding
 - 9th and 10th grade initiatives
 - Industry skill requirements for the labor markets
 - Emerging work trends
 - MOU between DOE and MCCS for alignment of secondary and post-secondary institutions
 - Part of LD 313 – systemic barriers

- Updates
 - 1) **State CTE Director's Update (*Dwight Littlefield*)**
 - Application and business cases have been approved for the ARPA Language in LD 1733. Next Steps:
 - Creating steps for requesting applications
 - Sessions with an opportunity for folks to come ask questions
 - Rotation – phases of funding
 - Infrastructure pieces – RFAs – equipment and infrastructure – No breakout between the two
 - Eligible recipients – 27 CTE schools
 - Dwight gave a brief update on LD 313 Work Group Meetings
 - The LD 313 working group held a meeting on February 23 and the next meeting is scheduled to be held on Thursday, March 3, 2022. The final report is due on March 15, 2022 to the Education and Cultural Affairs Committee. The meeting on March 3 will be interesting to listen to as the group will spend time summarizing what they have completed, responded to and what will be done moving forward.
 - The Bill is designed to do a final report in March with a goal that if anything in statute needs to be changed – Education Committee would have time to do in this session.
 - With the help of MACTE, small groups are being pulled together to continue this work.
 - Leadership with MACTE - pulled together a group of CTE Directors and wrote endorsement language for student service coordinator and career coordinator.

- First meeting in February, Mercedes Pour did a great job talking about guided pathways and math pathways. Will be pulling a stakeholder group together of directors, high school administrators, and school counselors to engage in a collaborative conversation on what this will look like.
- Jason Judd will be starting his work connecting with folks that were part of this group.
- Dwight gave a brief update on the CARR Report
 - Report to the Feds. Internal issues with data team. Donna and Shawn are working on.
- Update on the extension of the Perkins Plan
- Update on CTE Month
 - Videos that MACTE put together are on social media with assistance from Rachel Paling at the DOE.
 - Commissioner Makin touring Region 8 in Rockland. This has been the best year responding to CTE month. There was a great piece on News Center 6 with Commissioner Makin's tour at Region 8 in Rockland.

2) Community College Update (*Mercedes Pour*)

- Mercedes Pour updated the Committee on their work in alignment of secondary CTE programs with Community College programs. There has been significant success with their guided pathway approach with some CTE schools and others are coming along.

3) Educate Maine Update (*Jason Judd*)

- Jason followed up on the contract with the SBE – 3 discreet projects:
 - One – research on the funding side
 - Two – data collection efforts
 - Three – systemic barrier piece
 - Dwight and his colleagues have presented the data presentation of what they have collected.
 - Jason will need orders from the SBE for specific data that they have not seen from the DOE. What data DOE does not collect but would want Jason to collect. If there is additional data needed Jason can survey all 27 CTEs.
 - The funding analysis piece – collected data from other states for funding models. Would like to bring a report to the CTE Committee at the March 24 meeting.
 - Jason continues to work closely with Dwight Littlefield regarding LD 313. A stakeholder group is being gathered to continue work on LD 313. There will be work on the systemic barriers piece. Donna Tiner spoke briefly about the 7 key areas that should be focused on. Activities that have happened over the past two years regarding the 7 key areas. The first meeting of the task force group will be to focus on the plan and protocol oriented. Jason, Donna and Dwight will be co-planning the first meeting. There are 24 people on the targeted list, and they would like to have two SBE members join the group.
- The Committee discussed LD 680: Resolve, to Reestablish the Task Force to Study the Creation of a Comprehensive Career and Technical Education System

- Waiting for a study and there was no funding for the study. Surprised that LD 680 is moving forward.
- Amendment to LD 680 for 2 SBE members on Task Force – appointment of one by Senate President and one by the Speaker of the House.
- Wilson Hess, Wendy Ault and Paulette Bonneau will meet with Jason Judd to discuss. Mary Becker will schedule a Zoom meeting.

4) MACTE Update (Dave Keaton)

- Dave, Dwight Littlefield and Rob Callahan met with Commissioner Makin on February 23 to discuss the materials and supplies short comings for funding going into FY 23. The Commissioner will be speaking with the Governor and have some turn around for action. The total dollars requested are 3.2 million. \$2.8 in column C (supply lines) and \$400,000.00 in column D (operations and maintenance).
- Dave spoke with leadership in Augusta regarding funding.
- The winter retreat will be held at the end of March at the Samoset in Rockland.
- The student of the year celebration will be held in Lewiston at the end of April.

5) DOE/MCCS MOU

- Dwight Littlefield, Mercedes Pour and Jason Libby met to finalize a new three-year Memorandum of Understanding (MOU) between the Maine Department of Education and the Maine Community College System. Dwight and Mercedes summarized the new MOU and briefed on each topic.
 - Goals of the MOU – expanded from 3 to 5 goals
 - Responsibilities of each party
 - Actionable items
 - Sharing of the agreement - data
 - Commitment to intentional pathways
 - Collaboration with Student Service Coordinators
 - Keep the core and charge as in the original MOU
- Wilson and Paulette will have a phone conversation with Wendy Ault for her input on the MOU. The Commissioner’s Office and the Community College System have reviewed the MOU with no changes to be made.

6) Other Updates

- No additional updates

VII. Workshop:

The Committee will hold a discussion of Perkins projects at a special meeting. The deadline is June 30.

VIII. Old Business:

No Old Business

IX. New Business:

No New Business

X. March Regular Committee Meeting

The next Committee meeting is scheduled for Thursday, March 24, 2022 at 10:00 AM.

Handouts at Meeting: (copies in file)

- Agenda
- Draft Minutes of the January 27, 2022 Committee Meetings
- Perkins V State Plan – Brief Summary
- Memorandum of Understanding between the Maine Department of Education and the Maine Community College System

Adjournment:

The February 24, 2022 CTE Committee meeting adjourned at 12:03 PM.

Respectfully submitted,
Mary Johnson Becker,
Secretary Specialist,
Maine State Board of Education