



Career and Technical Education Committee
Maine State Board of Education
Minutes of the January 28, 2021 Meeting

The Career and Technical Education (CTE) Committee held a virtual meeting on Thursday, January 28, 2021. The following were present: Committee Chair John Bird; Wendy Ault; Jana Lapoint; Jane Sexton; and Wilson Hess (Board Members). Dwight Littlefield, CTE Director; Donna Tiner, Perkins Grant Manager (Department of Education); and Mary Becker, Secretary Specialist, State Board of Education.

Guests: Peter Hallen, Director, Mid-Maine Technical Center; Rob Callahan, Director, Lewiston Regional Technical Center; Dave Keaton, Director, Region Two School of Applied Technology; Bobby Deetjen, Director, Mid-Coast School of Technology; Joan DeCosta, Perkins Grant Coordinator, Maine Community College System; Patricia Hart, Owner, Hart Consulting; Jason Judd, Executive Director, Educate Maine and Matthew Speno, Vice Chair of Region 8.

I. Call to Order:

John Bird called the meeting to order at 10:00 AM.

II. Committee Chair Overview: *John Bird*

Chair Bird welcomed all members and guests to the meeting and reviewed the agenda.

III. Acceptance of Minutes:

MOTION by Jana Lapoint, seconded by Wendy Ault, and unanimously voted by those present to accept the December 10, 2020 minutes as written.

IV. Standing Reports/Updates:

A. Financial Reports

1) *Perkins*

- i. Donna Tiner presented the second quarter report for FY 21 Perkins Grant Funds.
- ii. Donna Tiner presented the Perkins FY21 COVID Assistance Reserve Fund Grants Report.

2) *Briggs*

- i. No changes since the last Committee meeting.

B. Strategic Priorities

B. Board Approved Strategic Plan (2019) and Milestones:

Strategic Priorities

1. Direct a greater portion of CTE funds towards instruction and instructionally-related services
2. Increase experiences in grade 9-12 CTE program areas by 2023 with special emphasis on grade 9-10 concentrators.
3. Introduce and support CTE exploration programs to Maine's middle level students.
4. Better align and support secondary and post-secondary CTE offerings and programs.

Revision of plan details for 2020: Continue efforts to build a robust, high quality, and comprehensive educational offerings that lead towards careers:

- Greater percentage of funds to instruction
 - Increase experiences in Grade 9-12 CTE program areas as space and other constraints permit
 - Align secondary/post-secondary CTE credit awards
 - Develop MDOE/MCCS Memorandum of Understanding by November 2018 to coordinate with Perkins V transition review process
 - Continue Perkins redeployment to support Strategic Priorities
 - Through use of carry-over funds (December 2018)
 - As part of Perkins 2020 state funding plan (April 2019)
 - Continue to re-deploy Briggs Funds to support Strategic Priorities (January 2019)
 - Continue support for Middle School Implementation and funding (September 2019 Perkins carry-over funding)
 - Streamline CTE program approval process
1. In 2019, monitor implementation of ongoing reforms and emerging issues affecting the effectiveness of Maine's career and technical education programs.
 2. In 2019, with a new administration in the Blaine House convene a career and technical education summit(s), with a diverse group of stakeholders to include higher education to evaluate improvements to the delivery of programs in light of the emerging economic and educational environment of 2020.
 3. In 2020, work with the Maine Department of Education and other stakeholders to develop further policy and legislative recommendations to enhance the delivery of career and technical education programs in Maine.
 4. By the end of 2020, submit legislative and policy recommendations to the Department of Education and Maine Legislature for consideration during the legislative session.

Milestones Completed:

1. By August 2017, with the Maine Department of Education and other stakeholders to develop a position and recommendations, if any, regarding changes to the state funding of career and technical education programs, including:
 - a. Examination of past work on an “EPS for CTE” model,
 - b. Better targeting of Board administered endowment funds,
 - c. And redevelopment of the State’s Perkins grant program.
 - d. At the end of 2017, submit any legislation and policy recommendations to the Department of Education and Maine Legislature for consideration during the legislative session.
2. By September 2017 the Board will receive from its CTE Committee its vision for the Strategic Plan, its Strategic Priorities for its implementation, and its recommendations for action on CTE Funding.
3. By January 2018, the Board will receive recommendations from a review by its CTE Committee regarding the better targeting of Board-administered endowment funds (a.k.a. Briggs Endowment) on:
 - a. How a competitive, open-award process in future years can best achieve the donor’s intent and the Board’s CRE strategic priorities.
 - b. How these funds can be leveraged, consistent with the Board’s CTE strategic priorities and consistent with the donor’s intent.
 - c. How the award process can demonstrate the Board’s advocacy role for CTE.
 - d. What a reasonable award schedule might look like over a five-year period to achieve an appropriate balance between funds disbursed and funds retained.

This review should be completed by the end of the February 2018 with recommendations before the Board no later than the March 2018 meeting.

4. By January 2018, the Board will receive recommendations from a review by its CTE Committee on the redevelopment of Perkins funds FY 2019 extension to determine how to better achieve the Strategic Priorities.
5. By March 2018, the Board will receive recommendations from a review by its CTE Committee to determine if under the FY 2019 extension of the Perkins Grant program the distribution of Perkins funds between secondary and post-secondary (currently 50/50) is consistent with national trends, can be leveraged to achieve better alignment between secondary and post-secondary CTE programs, or can better achieve any of the strategic priorities.
6. By April 2018, the Board will receive the FY 2019 Perkins Grant application. ***Moved forward to full State Board***
7. In 2018, monitor implementation of any reforms, legislation, and emerging issues affecting the effectiveness of Maine’s Career and Technical Education programs, including (but not limited to): EPS Funding Level has been Endorsed by the Legislature
 - a. Double enrollment in CTE secondary programs by 2020
 - b. Introducing CTE instruction into Maine’s middle schools

Future Milestones:

8. In 2019, monitor implementation of ongoing reforms and emerging issues affecting the effectiveness of Maine’s Career and Technical Education programs.
9. In 2019, with a new administration in the Blaine House, convene a Career and Technical Education summit(s), with a diverse group of stakeholders to include higher education to evaluate improvements to the delivery of programs, in light of the emerging economic and educational environment of 2020.
10. In 2020, work with the Maine Department of Education and other stakeholders to develop further policy and legislative recommendations to enhance the delivery of Career and Technical Education programs in Maine.
11. By the end of 2020, submit legislative and policy recommendations to the Department of Education and Maine Legislature for consideration during the legislative session.

V. Featured Updates:

- 1) *Educate Maine/Hart Consulting evaluation of Perkins-funded CTE grants for Grades 9-10 pilot projects – Patricia Hart*

Patricia Hart presented an update on the evaluation of Perkins-funded CTE grants for Grades 9-10 grant recipients. In preparation, a draft report was provided to the Committee prior to the meeting.

One of the State Board of Education’s Strategic Plan goals is to increase experiences in grade 9 thru 12 CTE programs, with special emphasis on grades 9 and 10. A pilot program was developed, and funding was awarded in the fall of 2019 to nine schools. The report concluded that the pilot program had been a success overall.

The Committee had much discussion on the successes, challenges and ways future programming can be strengthened.

Pat Hart will update the report with input provided by the Committee for final review at the February 25, 2021 Committee meeting.

- 2) *Chapter 115 Update – Wendy Ault*

Wendy Ault, Chair of the Certification and Higher Education Committee thanked Committee Chair John Bird for inviting her to review the CTE portion of Chapter 115 revisions. Jane Sexton and Jana Lapoint both serve on the Certification and Higher Education Committee.

Wendy shared a copy of the language of the CTE section of Chapter 115 – Section 3: Teachers and Educational Specialists; Career and Technical Education Certificates and Endorsements.

The Committee reviewed the 12-page section of Chapter 115 and had much discussion. Wendy invited committee members to email any additional comments to her following the meeting.

VI. Other Updates

A. Maine Administrators of Career and Technical Education (MACTE) year-end report for the 2019-20 grant

Rob Callahan reported that final touches are being put into the year-end report that will be submitted in time for Committee consideration at its February meeting. About \$20,000.00 of the \$30,000.00 Briggs Grant has been spent. He then offered highlights that will be detailed in the final written report.

B. Carry-Over reserve fund (addendum to the COVID-19 targeted reserve grants)

- At the November 4, 2020 State Board of Education meeting, the CTE Committee recommended that the State Board approve the allocation of the FY21 Perkins V targeted reserve grant funds, and the unused FY20 Perkins V targeted reserve grant funds to be allocated to Maine's secondary CTE eligible recipients to reduce burdens created due to the COVID pandemic.
- The Committee had discussion and the following motion was offered:

MOTION by Jane Sexton, seconded by Jana Lapoint, and unanimously voted by those present to allocate \$148,001 of FY20 Perkins targeted reserve funds as an addendum to the FY21 Perkins targeted reserve funds that were allocated to secondary CTE schools to reduce barriers created due to the COVID pandemic. This addendum allocation was approved by the full State Board of Education at the November 4, 2020 State Board of Education meeting.

Perkins Quarterly Report:

MOTION by Wendy Ault, seconded by Jane Sexton, and unanimously voted by those present to recommend that the State Board of Education approve the Quarterly report for the period of October 1, 2020 through December 31, 2020, of the State of Maine Plan for the Strengthening Career and Technical Education for the 21st Century Act (P.L. 115-224).

Handouts at Meeting (copies in file)

- Agenda
- Draft minutes of the December 10, 2020 committee meeting
- Exhibit – Perkins Quarterly Report for the period of October 1 through December 31
- Perkins FY21 Report
- George Briggs Report – Grant Cycle July 1 to June 30
- Perkins FY21 COVID Assistance Reserve Fund Grants
- Chapter 115, Part II – CTE Certificates and Endorsements
- Evaluation of the 9th and 10th Grade Career and Technical Education Pilot Program Draft for Client Review – January 12, 2021 – Prepared by Hart Consulting

The next Committee meeting is scheduled for Thursday, February 25, 2021 at 10:00 AM, by Zoom again. More details to follow.

The January 28, 2021 CTE Committee meeting adjourned at 12:04 PM.

Respectfully submitted,
Mary Johnson Becker
Secretary Specialist,
Maine State Board of Education