



## **Certification and Higher Education Committee**

Maine State Board of Education

Minutes of the June 20, 2018 Meeting

The Certification and Higher Education Committee held a meeting on Wednesday, June 20, 2018, at the Department of Education in Augusta. The following were present: Committee Chair Jane Sexton; Wendy Ault; Wilson Hess; and Jana Lapoint; (Board Members). Angel Loreda, Director of Higher Education and Student Support Services; and Jason Libby, Higher Education Specialist (Department of Education); and Mary Becker, State Board Secretary Specialist.

Chair Jane Sexton called the meeting to order at 1:13 PM.

MOVED by Jana Lapoint, seconded by Wilson Hess and unanimously voted by those present to accept the May 23, 2018 minutes as written.

### **Certification Office Update:** *(Angel Loreda)*

- The new online certification system is going extremely well.
- To date the Certification Office has collected \$435,250 worth of transactions (renewals).
- Endorsements – 3,517. Educators submitted their paperwork, pressed the return key and received their certification.
- Educator Accounts created - 5,376. People going online and creating their account.
- The office is at 30% of the 14,000 renewals that are due by July 1<sup>st</sup>.

### **Higher Education Update:** *(Angel Loreda)*

- The Committee received the Boston University Team Report at the May 23<sup>rd</sup> meeting and will make a recommendation to the full Board at the Board's July 11<sup>th</sup> meeting. The Team Review for Degree Granting Authority in Maine was held on April 20 via Zoom (video conferencing). Wilson Hess was the SBE Observer.
- University of Maine Farmington - Kathy Yardley sent Angel the Team Review report. The report was forwarded to the Committee. Angel reviewed the packet with the Committee and the Committee will discuss the report at their July 18 meeting. Approval with the full Board will be in September. *Note that CAEP is approved for seven years instead of five.*
- The TEAMe meeting of Higher Education Deans and Directors was held on June 8 at the University of New England Biddeford Campus. Jane Sexton attended.
- The Purdue Global Team Review was held on June 6 and 7 at the Augusta Campus. The team chair was Lynne Coy-Ogan, Husson University. Wilson Hess served as the State Board Observer.

- Beal College has filed for a Bachelor's Degree in nursing and other medical associate programs.
- The Committee received the Syracuse Team Report of Findings at the May 23<sup>rd</sup> meeting and will make a recommendation to the full Board at the Board's July 11th meeting.

### **Rule Chapter Updates:**

#### ***Chapter 13, Qualifying Examinations for Teachers, Educational Specialists and Administrators: (Jaci Holmes)***

- Jaci to confirm with Committee at the July 18 meeting.
- The Committee had a discussion on the information from ETS (Educational Testing Service).
  - Suggested to survey the field
  - Three areas – Physics, Spanish and French – How many teachers in each?
  - How many took test in 2015, 2016, and 2017?
  - Malik McKinley from ETS to present in September
- Proposed timeline for annual rule changes:
  - Early to Mid-March - Get scores from ETS
  - Late march – Review scores with the State Board Certification Committee
  - April Board meeting – Propose regulation to State board
  - Following the Board meeting – File with the Secretary of State of Maine
  - May – Hearing and Comment Period
  - June – Finally adopt the Rule after State Board votes

#### ***Chapter 114 – Purpose, Standards and Procedures for the Review and Approval of Preparation Programs for Education Personnel: (Angel Loreda)***

- Schedule of upcoming reviews:
  - Maine College of Art – October 21-24, 2018
  - Husson University – December 2-5, 2018
  - Eastern Maine Community College – Initial review of their programs.
    - Prior to Thanksgiving
    - Self-Study
    - Develop a Team
    - Three Associates

#### ***Chapter 115 – Certification, Authorization and Approval of Education Personnel: (Jaci Holmes)***

- The Department of Education (DOE) agreed with the Education and Cultural Affairs Committee to not move forward with Part II of Chapter 115 until it is given an extensive review. Looking to do a detailed review with an eye toward moving through the Committee and being adopted before Christmas 2018. Stephanie Fyfe, Certification Coordinator will lead the review.

**Chapter 147: – Licensing of Privately Owned Business, Trade and Technical (Proprietary) Schools and Chapter 150: - Licensing Privately Owned Correspondence Schools (Jaci Holmes)**

- Chapter 147 and Chapter 150 have not been updated since 1979 and 1991. Neither chapter has anything to do with the State Board of Education.

**Chapter 125: – Basic Approval Standards – Public Schools and School Administrative Units (Jaci Holmes)**

- Chapter 125 – the Department of Education has started reviewing – clarifying the rule (ESSA).

**Strategic Planning:**

- I. Strategic Plan Goal 2.1 – Discuss the “observation” role of State Board Members
  - a) Preparation for board observers:
    - a. Angel Loreda presented (PowerPoint) to the full Board “The Role of the State Board Observer at Educator Preparation Program Reviews” on July 6, 2016.
      - i. SBE new members since presentation
        - Amy Arata – 4/24/17
        - Wendy Ault – 10/30/17
        - Fern Desjardins – 4/30/18
    - b. Certification and Higher Education Committee Members assure that a trained observer attend each review
    - c. Observer be a member of the committee and if not a member, observer be present when the committee reviews the report – three or four reviews per year
    - d. Training to include review of handbook and standards in Chapter 114, and review of self-study
    - e. Workshop session at the August Board Retreat
- II. Strategic Plan Goal 2.2 – Progress report for on-line teacher certification/re-certification process
  - a) The Department held a soft rolling out of the new online certification system. The CTE Office is currently processing applications, then once the system is working well, then it will open-up to the two pilot schools – Bangor and Gorham. It took a little longer due to security issues that needed to be resolved.
- III. Strategic Plan Goal 2.3 – Review of Chapter 13
  - a) Sarah Forster indicated that the State Board maintain Chapter 13 regulation for the cut scores for the PRAXIS exams.
- IV. Strategic Plan Goal 2.3 – PRAXIS – when do we want to have information on and who will gather information for Board presentation?
  - a) Need further discussion on PRAXIS
  - b) Malik McKinley, ETS, and Robert Hasson presented to the SBE on PRAXIS at the October 12, 2016 meeting held at Maine Academy of Natural Sciences

(MeANS) in Hinckley.

- i. SBE new members since presentation
  - o Amy Arata – 4/24/17, Wendy Ault – 10/30/17 and Fern Desjardins – 4/30/18

**Action Items:**

***Boston University Report of Findings*** – Following Committee discussion of the report:

MOTION by Wilson Hess, seconded by Jana Lapoint, and unanimously voted by those present to recommend the State Board of Education receive the report of findings at the July 11, 2018 Board meeting.

***Syracuse University Report of Findings*** – Following Committee discussion of the report:

MOTION by Jana Lapoint, seconded by Wilson Hess, and unanimously voted by those present to recommend the State Board of Education receive the Syracuse University report of findings at the July 11, 2018 Board meeting.

**Old Business:**

Annual Report from Each College:

- Each approved program must submit an annual program update to the Commissioner of Education by April 7 of each year – language in Chapter 114.
  - o Program update should not be more than five pages
  - o Summarize yearly data, changes, additions, trends and deletions
  - o Jason Libby shared a draft form with the Committee and discussion took place
    - Catch up – going out soon for 2016-17 year
    - Future Years –
      - January - Committee see
      - February – Send out
      - April – Report due
    - Remove applicable – add implementation of status
    - How many weeks of student teaching
    - In header – academic year reporting for
    - Committee would like to review the cover letter that is going out with the form

**Meeting Handouts:**

- 1) Draft Minutes – May 23, 2018 Meeting
- 2) Team Report of Findings – Boston University
- 3) Team Report of Findings – Syracuse University
- 4) Annual Program Update – Educator Preparation Program Review
- 5) University of Maine Farmington Report

**Committee to Do List:**

- 1) Clean-up of two handbooks – Jason Libby
  - a. Handbook for Review Team Members – Maine Educator Preparation Program
  - b. Handbook for State Program Approval – Maine Educator Preparation Programs
- 2) Revisions to Planning Instrument “Barbara’s” version created by Harry Osgood – Jason Libby
- 3) Get revisions to Committee members 3 to 4 days prior to the July 18 Committee meeting
- 4) Six standards – July to present to Committee – August Retreat Presentation

**Future Meeting Topics:**

- 1) Certification Update for the online system and renewal percentages
- 2) Update on Purdue Global
- 3) University of Maine Farmington Team Reports - 2
- 4) Continued discussion on Team Review Process

The next Certification Committee meeting is scheduled for Wednesday, July 18, 2018 at 9:30 AM. The meeting will be held in room 538 of the Burton Cross State Office Building.

**Adjournment:**

The Certification Committee meeting adjourned at 3:19 PM.