

The Program Renewal Application shall be submitted annually by school administrative units (SAUs) that have an approved Initial Application.

All final applications and accompanying approval/non-approval letters and budgets will be posted on the Maine Department of Education's gifted and talented website.

DUE by: September 30, 2018

**RETURN BY EMAIL TO:
mailto:GT.DOE@maine.gov**

School administrative unit name: Lincolnville

Name and title of person responsible for gifted and talented program:
Carolyn Russo

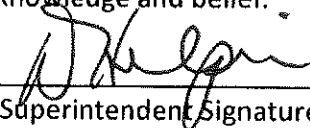
Phone number: 763-3366

Email address: carolyn.russo@fivetowns.net

CERTIFICATION:

The statements made herein are correct to the best of my knowledge and belief.

Diane Helprin
Superintendent Name (printed)


Superintendent Signature

Date of Initial submission to Maine DOE: 9.12.18

Date of 1st Revision to Maine DOE: _____

Date of 2nd Revision to Maine DOE: _____

Date of 3rd Revision to Maine DOE: _____

10/3/18
JW
Superintendent Initials

Superintendent Initials

Superintendent Initials

FOR INFORMATION CONTACT: GT.DOE@maine.gov

Reviewed By: Lee Worcester

Maine DOE Approval: 

Date of Approval: 11/2/19

Program Renewal Application

To maintain program approval status, a school administrative unit (SAU) must annually report any information that represents **Change** (i.e. an ***alteration, addition, or deletion***) to any program category (Maine DOE Chapter 104.14, 1-9) **from the reported and approved Initial Application** (FY2015-16 or FY2016-17).

For detailed instructions on how to complete the Program Renewal Application, please refer to the Instructions document on the Gifted and Talented website
<http://www.maine.gov/doe/gifted/programcomponents/forms/index.html>.

1. Provide any changes to the detailed description of the SAU's philosophy for both the gifted and talented academic and arts programs.

NO CHANGE CHANGE

Describe CHANGE here:

o Academic program philosophy -

o Arts program philosophy -

2. Provide any changes to the program abstract for both the academic and arts programs - describe the children to be served and the program(s) to be implemented in the school(s) of the unit.

NO CHANGE CHANGE

Describe CHANGE here:

o Academic program abstract -

o Arts program abstract -

3. Provide a detailed explanation of any changes to the two goals, objectives and activities for the K-12 gifted and talented academic program and two goals, objectives and activities for the K-12 gifted and talented arts program.

NO CHANGE CHANGE

Describe **CHANGE** here:

- Academics program goals, objectives, activities -

- Arts program goals, objectives, activities -

4. Provide any changes to the description of the identification procedures for general intellectual ability, academic aptitude and artistic ability for each of the following program components: screening, selection and placement. Also, include any changes to the description of the handling of transfer students, exit procedure, appeals procedure and appropriate notifications.

NO CHANGE CHANGE

Describe **CHANGE** here:

- General intellectual ability identification -

- Specific academic areas identification -

- Arts identification -

- Transfer students -

- Exit procedures -

- Appeals procedures -

5. Provide a description, including the name, of the staff development that takes place in order to implement the program(s).

NO CHANGE CHANGE

Describe CHANGE here:

6. Provide a summary of the management structure including the roles and responsibilities of the professional and auxiliary staff listed below.

NO CHANGE CHANGE

Describe CHANGE here:

A. Indicate **ALL professional staff** for the K-12 Gifted and Talented Program regardless of whether there has been a change or not.

Name of Staff	690 Endorsement Yes/No	Teacher or Administrator	Grade level	Indicate Full- or Part-Time in GT
Carolyn Russo	Yes	Teacher	K-8	Part-Time

B. Indicate **ALL Auxiliary Staff**: Educational Technician, regardless of whether there has been a change or not

Name of Staff	Role	690 Endorsement Yes/No	Grade level	Name and position of supervisor	Indicate Full- or Part-Time in GT

7. (a.) Indicate any changes to your **Approved Initial application** self- evaluation process.

NO CHANGE

CHANGE

Describe CHANGE here:

(b.) Provide a detailed description of the results/effectiveness of the annual program self-evaluation in the academic areas and in the arts regardless of whether or not there has been a change in the program. *(Note: A summation statement on the effectiveness/success of the district's GT program in the academics as well as the arts will suffice.)*

Lincolville's GT Academic and Arts Program is effective and successful. Academic universal test scores of identified students are compared over at least three test taking periods. The GT Teacher creates a spreadsheet that includes the RIT and percentage scores from the NWEA. Additionally, she does the same for AIMSweb tests, MEAs, and classroom grades. The purpose is to review scores in order to gauge whether or not students are maintaining or exceeding their previous scores. The GT Teacher meets with classroom teachers (academic and arts) to discuss identification and programming in order to gain insight and feedback. These meetings happen early in the year and are revisited throughout the year. Student self-reflection and feedback documents are reviewed after particular units of study. Finally, parent feedback is solicited and encouraged.

(c.) Include how program effectiveness was determined, whether or not there has been a change in the program.

Upon review of our academic universal screening tools, all identified students maintained or exceeded their previous scores. Additionally, feedback received from students and parents indicated approval of both the academic and arts programs. Student self-reflection pieces showed maturation and self-awareness. Feedback from classroom teachers and the school administrator supported the integrity of the program.

8. Provide a justification/description of the items included in the proposed budget in number 9. *(Please remember that materials/supplies are to be used for gifted and talented only and are not part of the regular education budget. Field trips must take place during the school day and are for identified students only)*

The items included under "Educational Materials and Supplies" in section 9 are books and supplemental materials for the academic GT program. The title of the geometry text is Glencoe Geometry (McGraw Hill). The topographic map of the state of Maine is being used as part of

geography enrichment in a grade 5. The grade appropriate texts are purchased for identified gifted and talented students grades 2-8 in order to supplement the regular classroom text and class books.

9. For those school units requesting approval of *allowable program costs* for State subsidy, please complete the following budget information. Amounts budgeted for the SAUs Gifted and Talented Program must be reported in the NEO financial system as part of the Annual Budget Reporting.

NOTE: To be approved as an allowable cost for the current school year, all personnel listed below must be appropriately certified/endorsed by the application deadline of September 30.

Professional Staff Costs

Professional Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
Carolyn Russo	\$45,163.50	
Subtotal		

Auxiliary Staff Costs

Auxiliary Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
Subtotal		

Independent Contractor Costs

Independent Contractor Name	Area of expertise	Elementary (contract amount)	Secondary (contract amount)
Subtotal			

Please list individual product names and costs associated with the district's Gifted and Talented Program.

A. Educational Materials and Supplies:

Elementary: Name of Material/Supply	Cost	Secondary: Name of Material/Supply	Cost
Geometry Texts	\$200		
Geography Map	\$85		
Grade Appropriate Reading Texts (Shakespeare plays, All the Light We Cannot See, Animal Farm, Neil Gaimen novels for middle school students)	\$300		
Subtotal	\$585.00	Subtotal	

B. Other allowable costs (i.e. field trips, student fees, membership):

Elementary: Item name	Cost	Secondary: Item name	Cost
Subtotal		Subtotal	

C. Student Tuition (i.e. regional programs/ computer programs, college courses in identified area):

Elementary: Program name	Cost	Secondary: Program name	Cost
Subtotal		Subtotal	

D. Staff Tuition/Professional Development:

Elementary: Course/Workshop Title	Cost	Secondary: Course/Workshop Title	Cost
NAGC – National Conference	\$500		

	Subtotal	\$500.00	Subtotal	
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E. Totals

Subtotals from charts above	Elementary Costs:	Secondary Costs:
Professional Staff	\$45,163.50	
Auxiliary Staff		
Independent Contractors		
A. Materials/Supplies	\$585.00	
B. Other Allowable Costs		
C. Student Tuition		
D. Staff Tuition/PD	\$500.00	
Total	\$46,248.50	