

State of Maine  
Education Program Department of  
Education

Gifted and Talented

Renewal Application 2017-18

*The Program Renewal Application shall be submitted annually by school administrative units (SAUs) that have an approved Initial Application.*

*All final applications and accompanying approval/non-approval letters and budgets will be posted on the Maine Department of Education's gifted and talented website.*

**DUE by: September 30, 2017**

**RETURN BY EMAIL TO:  
mailto:GT.DOE@maine.gov**

School administrative unit  
name:

Lisbon School Department

Name and title of person responsible for gifted and talented program:

John Merrifield, Student Services Director

Phone number: (207) 353-6711

Email address: jmerrifield@lisbonschoolsme.org

**CERTIFICATION:**

The statements made herein are correct to the best of my knowledge and belief.

Richard A. Green  
Superintendent Name (printed)

  
Superintendent Signature

Date of Initial submission to Maine  
DOE:

9-21-17

Date of 1<sup>st</sup> Revision to Maine  
DOE:

\_\_\_\_\_

Superintendent Initials

Date of 2<sup>nd</sup> Revision to Maine  
DOE:

\_\_\_\_\_

Superintendent Initials

Date of 3<sup>rd</sup> Revision to Maine  
DOE:

\_\_\_\_\_

Superintendent Initials

**FOR INFORMATION CONTACT: [GT.DOE@maine.gov](mailto:GT.DOE@maine.gov)**

Reviewed By: \_\_\_\_\_

Maine DOE Approval: JHA

Date of Approval: 10/10/17

## ***Program Renewal Application***

To maintain program approval status, a school administrative unit (SAU) must annually report any information that represents **Change** (i.e. an ***alteration, addition, or deletion***) to any program category (Maine DOE Chapter 104.14, 1-9) **from the reported and approved Initial Application** (FY2015-16 or FY2016-17).

For detailed instructions on how to complete the Program Renewal Application, please refer to the Instructions document on the Gifted and Talented website  
<http://www.maine.gov/doe/gifted/programcomponents/forms/index.html>.

1. Provide any changes to the detailed description of the SAU's philosophy for both the gifted and talented academic and arts programs.

NO CHANGE       CHANGE

Describe CHANGE here:

- Academic program philosophy -
  
  
- Arts program philosophy -

2. Provide any changes to the program abstract for both the academic and arts programs - describe the children to be served and the program(s) to be implemented in the school(s) of the unit.

NO CHANGE       CHANGE

Describe CHANGE here:

- Academic program abstract -
  
  
- Arts program abstract -

3. Provide a detailed explanation of any changes to the two goals, objectives and activities for the K-12 gifted and talented academic program and two goals, objectives and activities for the K-12 gifted and talented arts program.

NO CHANGE       CHANGE

Describe CHANGE here:

- Academics program goals, objectives, activities -
  
  
- Arts program goals, objectives, activities -

4. Provide any changes to the description of the identification procedures for general intellectual ability, academic aptitude and artistic ability for each of the following program components: screening, selection and placement. Also include any changes to the description of the handling of transfer students, exit procedure, appeals procedure and appropriate notifications.

NO       CHANGE  
 CHANGE

Describe CHANGE here:

- General intellectual ability identification -
  
  
  
  
  
  
  
  
  
  
- Specific academic areas identification -
  
  
  
  
  
  
  
  
  
  
- Arts identification -
  
  
  
  
  
  
  
  
  
  
- Transfer students -
  
  
  
  
  
  
  
  
  
  
- Exit procedures -
  
  
  
  
  
  
  
  
  
  
- Appeals procedures -
  
  
  
  
  
  
  
  
  
  
- 5. Provide a description, including the name, of the staff development that takes place in order to implement the program(s).

NO       CHANGE  
 CHANGE

Describe CHANGE here:

6. Provide any changes to the description of the responsibilities of the professional and auxiliary staff listed below.

A. Indicate the professional staff for the K-12 Gifted and Talented Program.

Name of Staff	690 Endorsement Yes/No	Teacher or Administrator	Grade level	Indicate Full- or Part-Time in GT
Natasha Proctor	Yes	Teacher	K-12	9/10

B. Indicate the Auxiliary Staff: Educational Technician

Name of Staff	Role	690 Endorsement Yes/No	Grade level	Name and position of supervisor	Indicate Full- or Part-Time in GT
N/A					

Indicate any changes to your **Approved Initial application self- evaluation process.**

NO CHANGE     
  CHANGE

Describe CHANGE here:

(b.) Provide a detailed description of the results/effectiveness of the annual program self-evaluation. (Note: A summation statement on the effectiveness/success of the district's GT program in the academics as well as the arts will suffice.)

Of the 9 teachers who responded to surveys, all felt that the GT program was a benefit to their students. One Elementary teacher remarked that her GT students always were excited to go to their GT pullout classes, and would share what they had done when they returned to her classroom. The 5<sup>th</sup> grade Physical Education teacher was so impressed with the enrichment work that the Art and Music teachers were doing during the morning RTI block, that he has created an unofficial "GT" section for his 5<sup>th</sup> grade class, and works with a small group of students who are showing athletic ability and interest during that time.

Fourteen students were surveyed, and all felt that they had been challenged in GT. They felt the level of challenge was appropriate and engaging. Most of them wished that the program could be a full-time pull-out, especially in Math.

Thirteen parents responded, and all felt that the higher level of the material was beneficial to their children, although most felt that there should be at least one teacher in each building. One parent at the Elementary school expressed a wish that his son could come five days rather than two days a week, saying that he understood that the staffing levels didn't allow that to happen.

The staff of the GT program felt that this year was a bit of a struggle, trying to adjust to having only one full-time teacher, but was pleased that the classroom teachers stepped up to help by differentiating in their classrooms.

For the calendar year 2017-2018, student progress was positive overall. The grade and subject

breakdown was:

K-1 No identified students

Grade 2: Math 3/4 increase, 1/4 maintain; Reading 3/4 increase, 1/4 maintain; Science 0 students; Social Studies 0 students; Art 0 Students; Music 0 students

Grade 3: Math 3/6 increase, 3/6 maintain; Reading 3/6 increase, 2/6 maintain, 1/6 decrease; Science 0 students; Social Studies 0 students; Art 0 students; Music 0 students

Grade 4: Math 2/3 increase, 1/3 maintain; Reading 5/6 increase, 1/6 maintain; Science 0 students; Social Studies 0 students; Art 3/3 Increase; Music 3/3 increase.

Grade 5: Math 1/5 increase, 4/5 maintain; Reading 3/5 increase, 2/5 maintain; Science 1/1 increase; Social Studies 1/1 increase; Art 3/3 increase; Music 3/3 increase.

Grade 6: Math 4/5 increase, 1/5 decrease; Reading 0 students; Science 2/2 maintain; Social Studies 0 students; Art 3/3 increase; Music 3/3 increase.

Grade 7: Math 5/7 increase, 2/7 maintain; Reading 2/4 increase, 1/4 maintain, 1/4 decrease; Science 1/1 increase; Social Studies 4/4 increase; Art 2/2 increase; Music 2/2 increase.

Grade 8: Math 2/4 increase, 2/4 maintain; Reading 3/5 increase, 1/5 maintain, 1/5 decrease; Science 1/1 increase; Social Studies 3/5 increase, 2/5 decrease; Art 2/2 increase; Music 2/2 increase.

Grade 9: Math 3/3 increase; Reading 3/3 increase; Science 3/3 Increase; Social Studies 3/3; Art 1/1 increase; Music 1/2 increase 1/2 maintain.

Grade 10: Math 1/1 increase; Reading 2/3 Increase, 1/3 maintain; Science 0 students; Social Studies 3/3 increase; Art 1/2 increase, 1/2 maintain; Music 1/1 increase.

Grade 11: Math 2/2 increase; Reading 3/3 increase; Science 0 students; Social Studies 3/3 increase; Art 1/1 increase; Music 1/1 increase.

Grade 12: Math 4/6 increase, Reading 5/7 increase, 2/7 maintain; Science 2/2 increase; Social Studies 4/6 increase, 2/6 maintain; Art 1/1 increase; Music 1/1 increase.

(c.) Include how program effectiveness was determined.

Program effectiveness was determined using a combination of written and/or verbal surveys and fall-to-spring changes in classroom grades and/or NWEA scores.

8. Provide a justification/description of the items included in the proposed budget in number 9.

**A. Educational Materials and Supplies**

1. Costs to be incurred at the Elementary Level

1) At Lisbon Community School (LCS) K-5 Supplies

A)	CoGAT scoring sheets		
	\$ 78.00		
B)	Jumbo Sequence		\$
48.99			
C)	24 Game Add/Subtract Primer	2 @ \$10.95	
	\$ 21.90		
D)	24 Game Mult./Divide Primer	2 @ \$10.95	
	\$ 21.90		
E)	Keva School Pack		
\$299.95			
F)	Keva 1000 Plank set		
\$399.95			

Subtotal \$870.69

2) At Lisbon Community School (LCS) K-5 Books

A) When Gifted Kids Don't Have All The Answers		\$ 23.99
B) Math Course		\$ 17.99
C) The Grapes of Math	7 @ \$6.99	\$
48.93		
D) The Number Devil	7 @ \$13.88	\$
97.16		
E) The Man Who Counted	7 @ \$16.95	
\$118.65		
F) Living With Intensity		\$ 26.95
G) Charlotte's Web	6 @ \$8.99	
\$ 53.94		
H) Lincoln and His Boys	6 @ \$16.99	
\$101.94		
I) Treasure Island	6 @ \$6.96	\$
41.76		
J) Number The Stars	6 @ \$5.99	
\$ 35.94		
K) Elijah of Buxton	6 @ \$5.75	\$
34.50		
L) Dare To Dream	6 @ \$9.95	\$
59.70		
Subtotal		\$661.45

3) At Philip W Sugg Middle School (PWS) 6-8 Supplies

A) DaVinci's Challenge	2 @ \$22.00	
\$ 44.00		
B) Wit's End		\$
34.99		
C) 24 Game Tournament Trio	2 @ \$24.00	
\$ 48.00		
D) Set Cubed	2 @ \$19.99	
\$ 39.98		
E) CoGAT scoring sheets		
\$ 78.00		
F) Descartes' Cove Math Series	6 @ \$99.00	
\$594.00		
G) Keva Brain Builder	3 @ \$14.95	
\$ 44.85		

Subtotal \$883.82

4) At Philip W Sugg Middle School (PWS) 6-8 Books

A)	Gifted Kids' Survival Guide: A Teen Handbook 7 @ 15.99	\$111.93
B)	When Gifted Kids Don't Have All The Answers \$ 23.99	
C)	Be A Perfect Person In Just 3 Days 7 @ \$5.99 \$ 41.93	
D)	The Alchemist 7 @ \$16.99 \$118.93	
E)	Gifted \$ 10.99	
F)	101 Success Secrets for Gifted Kids 7 @ \$16.95 \$118.65	
G)	What Is Mathematics? \$ 15.16	
H)	50 Challenging Problems in Probability 7 @ 7.95 \$ 55.65	
I)	A Mathematician's Lament 14.95	\$
J)	The Parrot's Theorem \$ 22.99	
K)	In Pursuit of the Unknown 17.99	\$
L)	The Moscow Puzzles \$ 15.95	
	Subtotal	\$569.11

2. Costs to be incurred at the Secondary Level:

1) Supplies

A)	Project Foam Board 10 pack 50.99	\$
B)	Project Cardstock, heavyweight 3 @ \$17.49	\$ 52.47
	Subtotal	\$103.46

2) Books

A)	Overcoming Procrastination for Teens 6 @ \$16.95 \$101.70	
B)	Supporting Gifted and Talented Pupils in the Secondary School \$ 43.00	
	Subtotal	\$144.70

**D. Staff Tuition/Professional Development**

1. Dues and Fees at the Elementary Level:

1) Maine Educators of the Gifted and Talented  
(1 Membership)

35.00

\$

2) National Association of Gifted Children  
(1 Membership with 2 publications)

\$119.00

3) MEGAT Conference (2 days)

\$300.00

Subtotal

\$454.00

2. Dues and Fees at the Secondary Level:

N/A

Subtotal

\$0.00

3. Staff Tuition Reimbursement at the Elementary Level

1) Special Populations of Gifted and Talented  
\$1,285.00

Subtotal

\$1,285.00

4. Staff Tuition Reimbursement at the Secondary Level

N/A

Subtotal

\$0.00

9. For those school units requesting approval of *allowable program costs* for State subsidy, please complete the following budget information. Amounts budgeted for the SAUs Gifted and Talented Program must be reported in the NEO (New Educational Onotology) financial system as part of the Annual Budget Reporting.

*NOTE: To be approved as an allowable cost for the current school year, all personnel listed below must be appropriately certified/endorsed by the application deadline of September 30.*

<b>Professional Staff Costs</b>		
<b>Professional Staff Name</b>	<b>Elementary</b>	<b>Secondary</b>



	(salary with benefits)	(salary with benefits)
<b>Natasha Proctor</b>	<b>\$33,819.75</b>	<b>\$16,909.88</b>
<b>Subtotal</b>	<b>\$33,819.75</b>	<b>\$16,909.88</b>

**Auxiliary Staff Costs**

<b>Auxiliary Staff Name</b>	<b>Elementary (salary with benefits)</b>	<b>Secondary (salary with benefits)</b>
<b>N/A</b>	<b>\$0</b>	<b>\$0</b>
<b>Subtotal</b>	<b>\$0</b>	<b>\$0</b>

**Independent Contractor Costs**

<b>Independent Contractor Name</b>	<b>Area of expertise</b>	<b>Elementary (contract amount)</b>	<b>Secondary (contract amount)</b>
<b>N/A</b>		<b>\$0</b>	<b>\$0</b>
<b>Subtotal</b>		<b>\$0</b>	<b>\$0</b>

Please list individual product names and costs associated with the district's Gifted and Talented Program.

**A. Educational Materials and Supplies:**

<b>Elementary: Name of Material/Supply</b>	<b>Cost</b>	<b>Secondary: Name of Material/Supply</b>	<b>Cost</b>
LCS Supplies (see 8)	\$870.69	LHS Supplies (see 8)	\$103.46
LCS Books (see 8)	\$661.45	LHS Books (see 8)	\$144.70
PWS Supplies (see 8)	\$883.82		
PWS Books (see 8)	\$569.11		
<b>Subtotal</b>	<b>\$2985.07</b>	<b>Subtotal</b>	<b>\$248.16</b>

**B. Other allowable costs (i.e. field trips, student fees, membership):**

<b>Elementary: Item name</b>	<b>Cost</b>	<b>Secondary: Item name</b>	<b>Cost</b>
N/A	\$0	N/A	\$0

<b>Subtotal</b>	<b>\$0</b>	<b>Subtotal</b>	<b>\$0</b>

**C. Student Tuition (i.e. regional programs/ computer programs, college courses in identified area):**

<b>Elementary: Program name</b>	<b>Cost</b>	<b>Secondary: Program name</b>	<b>Cost</b>
N/A	\$0	AVEC	\$3,100.00
		Student Craft Institute – Haystack (school-day program)	\$200.00
<b>Subtotal</b>	<b>\$0</b>	<b>Subtotal</b>	<b>\$3,300.00</b>

**D. Staff Tuition/Professional Development:**

<b>Elementary: Course/Workshop Title</b>	<b>Cost</b>	<b>Secondary: Course/Workshop Title</b>	<b>Cost</b>
Special Populations of Gifted and Talented Learners SPED 507	\$1,285.00	N/A	\$0
Maine Educators of the Gifted and Talented Membership	\$35.00		
Maine Educators of the Gifted and Talented 2-day conference	\$300.00		
National Association of Gifted Children Teacher Membership	\$119.00		
<b>Subtotal</b>	<b>\$1,739.00</b>	<b>Subtotal</b>	<b>\$0</b>

**E. Totals**

<b>Subtotals from charts above</b>	<b>Elementary Costs:</b>	<b>Secondary Costs:</b>
<b>Professional Staff</b>	\$33,819.75	\$16,909.88
<b>Auxiliary Staff</b>	\$0	\$0
<b>Independent Contractors</b>	\$0	\$0
<b>A. Materials/Supplies</b>	\$2985.07	\$248.16
<b>B. Other Allowable Costs</b>	\$0	\$0
<b>C. Student Tuition</b>	\$0	\$3,300.00
<b>D. Staff Tuition/PD</b>	\$1,739.00	\$0
<b>Total</b>	<b>\$38,543.82</b>	<b>\$20,458.04</b>