



STATE OF MAINE  
DEPARTMENT OF EDUCATION  
23 STATE HOUSE STATION  
AUGUSTA, ME 04333-0023

JANET T. MILLS  
GOVERNOR

A. PENDER MAKIN  
COMMISSIONER

April 1, 2024

Michael Zboray  
Superintendent  
MSAD 76  
1081 Eagle Lake Road  
Bar Harbor, ME 04609

Dear Superintendent Zboray

The MSAD 76 Nutrition Program was reviewed per Federal Regulation 7CFR 210.18 and Maine Department of Education Child Nutrition policies and procedures. On March 27, 2024 David Hartley reviewed Swans Island Elementary School. An exit conference with you occurred on March 28, 2024.

The enclosed Official Notification of Review Findings and Corrective Action describes the corrective action documentation required. Please submit a detailed response for each of the review findings listed in the report by the deadline(s) listed. Responses must be submitted through CNPweb, Maine Department of Education Child Nutrition's Administrative Review software, and must address the following:

- How the finding was corrected (include who, when & how)
- Documentation that the finding has been corrected district-wide
- How this action will ensure future compliance

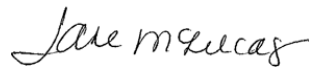
In accordance with §210.18(k), failure to return completed documentation within 30 days from the corrective action deadline date will result in the withholding of reimbursement payments. We hope that following the exit conference you and your staff addressed the corrective actions and that you will have no problems in meeting the response deadline.

The Official Notification also provides the potential fiscal action, which is an initial estimate of the amount of reimbursement that will be reclaimed. These are only estimates which must be adjusted to the actual date of corrective action for each violation. If documentation of corrective action or acceptable corrective action is not received by the response date stated above, the claim will be recalculated to the end of the school year.

Local Education Agencies have the right to appeal findings which impact their reimbursement. For more information visit <https://www.maine.gov/doe/sites/maine.gov/doe/files/inline-files/Child%20Nutrition%20Appeals%20Process.pdf>

We hope that this review has been helpful to you and your staff. If you should have any questions, or if we can assist in any way, please feel free to contact David Hartley at 624-6878 or email [david.hartley@maine.gov](mailto:david.hartley@maine.gov).

Sincerely,

A handwritten signature in cursive script that reads "Jane McLucas".

Jane McLucas  
Child Nutrition Director

JM/DH/pn



**SNP Administrative Review Findings**

**MSAD 76 (994)**

*Program Year 2024*

**MSAD 76 (994)**

1081 Eagle Lake Rd  
Bar Harbor, ME 04609

**Food Service Contact**

Sue Treadwell  
Food Manager  
(207) 460-4056

**Executive Contact**

Michael Zboray  
Superintendent  
(207) 813-4701

No. of Sites / Reviewed: 1 / 1  
Month of Review: February 2024

**Commendations**

- \* An exit conference was held with Superintendent Michael Zboray on March 28, 2024, to discuss any review findings and requested corrective action plans.
- \* Staff do a very good job providing healthy nutritious meals for their customers. Students are happy and enjoy their meal. Keep up the good work, Thank you for the work you do.

**No Findings during Review**



**SNP Administrative Review Findings**

**MSAD 76 (994)**

*Program Year 2024*

**Swans Island Elementary School (995) Food Service Contact**

1081 Eagle Lake Rd  
Bar Harbor, ME 04609

Month of Review: February 2024

**Meal Components & Quantities - Swans Island Elementary School (995)**

*409. Review period production records/documentation - required meal components offered, daily/weekly requirements met?*

*Enter data.*

**Finding 9000: Other Finding**

Each week the vegetable offering is broken up into sub-groups, dark green-.50 cup, red/orange-.75 cup, legumes-.50 cups, starch-.50 cup and other-.50 cup. For the week of review, February 5, 2024, not all vegetable sub-groups were offered. Starch and other vegetables were not offered. The week of March 11, 2024 was reviewed and a starchy vegetable was not on the production records

The daily offering of .75 cup vegetables was met.

**Corrective Action:**

Submit to the reviewer lunch production records for the weeks of April 1, 8 & 22. Submit at the end of each week.

**General Program Compliance - Swans Island Elementary School (995)**

*1406. Most recent Food safety inspection posted, visible to public?*

**Finding 9147: Most recent food safety inspection report is not posted in a publicly visible location.**

**Corrective Action:**

Submit to the reviewer a picture of the posted health inspection for public viewing. Submit by April 15, 2024.