



As we enter the late fall and winter months, the Assessment Team's focus shifts to pre-administration tasks for state and national assessments. Administration windows for the ACCESS, Alternate ACCESS, and NAEP are right around the corner in January, with an optional winter administration of the Maine Through Year Assessment taking place at the same time. Does your SAU have specific technical assistance needs around these assessments? If so, please do not hesitate to reach out to a member of the team or submit a request here:

[SAU Request for Assessment Technical Assistance](#)

Join us for monthly office hours with the Assessment Team

2nd Wednesday of every month, 12-1pm

[Register for office hours](#)

General Reminders

- ✓ **Keep student enrollment data up to date!** Enrollment data in Synergy is utilized to populate the NEO, assessment reports, add students to the assessment platforms, etc.
- ✓ **Keep staff data up to date in NEO** – Teams and offices across the Maine DOE utilize the SAU contact information in NEO when sending out targeted information about upcoming events and trainings.
- ✓ **Do you have challenges with Synergy, NEO, or just have a data-related question? The MEDMS Helpdesk is here to help: medms.helpdesk@maine.gov or (207) 624-6896**

Hours:

Mon - Wed: 8am - 4pm

Thursday: 8am - Noon

Friday: 8am - 4pm

Maine Educational Assessments Calendar SY 23-24

Assessment	Dates	Content Area	Participants	
ACCESS FOR ELLS (general)	1/8/24 – 3/1/24	English language proficiency	Multilingual learners in grades K-12	
ALTERNATE ACCESS FOR ELLS (alternate)			Multilingual learners in grades K-12 with the most significant cognitive disabilities	
Maine Through Year Assessment (general)	Fall: 10/2/23 – 11/3/23	Reading and mathematics	Students in grades 3-8 and 2 nd year of HS	
	Winter (optional): 1/2/24 – 2/16/24			
	Spring: 4/22/24 – 5/31/24			
Multi-State Alternate Assessment - MSAA (alternate)	3/11/24 – 4/26/24		R/LA and mathematics	Students with the most significant cognitive disabilities in grades 3-8 and 3 rd year of HS
MSAA Science (alternate)			Science	Students with the most significant cognitive disabilities in grades 5, 8 and 3 rd year of HS
Maine Science (general)	5/13/24 - 5/24/24		Science	Students in grades 5, 8 and 3 rd year of HS
National Assessment for Educational Progress (NAEP)	1/29/24 – 3/8/24		Reading and mathematics; Science (grade 8 only)	Students in selected schools in grades 4, 8 & 12

NWEA Maine Through Year Assessment

Maine DOE Assessment Coordinator: **Krista Averill**

Contact Krista at Krista.Averill@maine.gov or 207-215-6528.

Through Year Assessment Administration Window Extension

The Maine Through Year Assessment administration window has been extended to **Friday, November 3** for all schools and SAUs across the state of Maine. This will result in a slight delay in the delivery of MAP Growth reports and the Student Score Data Files. You will continue to be able to see student results, however, in the Acacia platform.

Special Considerations

For students impacted by the tragic events in Lewiston who have not yet assessed or have unfinished assessments, please consider [submitting a special considerations exemption request](#) through the NEO Portal. A statement from a school official (i.e., administrator, guidance counselor, teacher) will be sufficient documentation for *Section 6.0: Justification* of the request form. Special considerations exemption requests are due in NEO by November 3.

Please check the District Summary of Submitted Requests in NEO to ensure that your request has been properly submitted. Requests are reviewed each weekday by the Assessment Team; if you have not yet received a response, it may be because the request was not fully submitted.

Daily Roster Change File

Because the extension of the assessment administration window is intended to accommodate schools who were unable to assess due to being closed on the last two days of the window, the last day for the daily roster change file was October 27, 2023.

Students who enrolled in a new SAU during the last week of the original administration window (i.e., on or after October 23) are not required to participate in the fall administration.

Before the Window Closes

Before the administration window closes, please make sure to complete the following:

- *If the SAU would like to receive MAP Growth reports containing Maine Through Year Assessment RIT score data*, roster the students in the MAP Growth platform.
- Create Reporting Groups in Acacia to allow those with the Instructor role to see student score results. Directions for creating groups can be found in Part 7 of the [User and Student Management Guide](#).

SAU Data Clean-Up: November 2 – November 9

Data clean-up is an important post-administration task for both SAUs and the State of Maine to ensure that student data in Acacia is accurate and current.

The SAU data clean-up period is November 2-9, although some activities may only be completed from November 6-9 after the administration window has closed. Please use the [SAU Data Clean-Up Checklist](#) to ensure that all required SAU data clean-up tasks are completed by November 9.

MAP Growth Reports

MAP Growth reports will first become available when the sync between MARC and Acacia is turned on at 7:00 PM on Friday, November 3.

Throughout the SAU data clean-up period, as rosters are updated and corrected, the students available in the MAP Growth reports will change to match your most current assessment roster. At the close of the SAU data clean-up window in the afternoon of November 9, MAP Growth reports become finalized and subsequent roster changes will not be reflected in those reports.

New Resources

Comparability One-Pager and Consolidated Slides

- [One-Pager: Are MAP Growth and Maine Through Year RIT Scores Comparable?](#)
- [Complete Slides](#) (Aug. 31 and Sept. 18 Sessions)

[SAU Data Clean-Up Checklist](#)

Maine Science Assessment

Maine DOE Assessment Coordinator: **Krista Averill**

Contact Krista at Krista.Averill@maine.gov or 207-215-6528.

Available November 6! Spring 2023 Student Score Reports

The Maine Department of Education is excited to announce that we have partnered with the Achievement and Assessment Institute and our assessment vendor, New Meridian, in the development of new reports for the Maine Science Assessment.

On Monday, November 6th District Assessment Coordinators (as identified in NEO) will receive access to the [Kite Educator Portal](#) via email. The email will come from kite-support@ku.edu. Please check your spam or junk folders if you do not receive an email to your inbox Monday morning.

Getting Help Accessing Spring 2023 Maine Science Assessment Reports

The Kite Service Desk provides support through phone calls, email, and live chat in Kite.

Resource	Location
Kite Service Desk Phone Number	855-277-9752
Kite Service Desk Email Address	kite-support@ku.edu
Kite Live Chat in the Kite Educator Portal	https://educator-testlet.kiteaai.org/
Hours	8:00 am to 6:00 pm M-F Eastern Time Zone

A [Score Interpretation Guide](#) is now available and provides information on scaled scores, achievement levels, subdiscipline reporting, overview of reports (ISR, school summary, SAU summary, and roster report), and directions for importing and filtering of CSV roster files. A **Reporting Platform User Guide** is in its final stages of review and will be available on the [Maine Science Zendesk page](#) soon.

Additional Resources

To access the practice tests, please use the browser-based ADAM, <https://adamexam.com/tester/>, and enter the test codes found [here](#).

Additional Maine Science Assessment resources, including released items and achievement level descriptors, can be found on Maine DOE's [Maine Science Assessment](#) webpage.

Multi-State Alternate Assessment (MSAA) and MSAA Science

Maine DOE Assessment Coordinator: **Jodi Bossio-Smith**

[Contact Jodi](#)

The MSAA (ELA & math) and MSAA Science are Maine's alternate assessments based on alternate academic achievement standards, designed for students with the most significant cognitive disabilities who have been found eligible by the IEP Team utilizing state guidance resources. To learn more about these assessments including eligibility and federal requirements, please visit the [Maine DOE 1% Resource Page](#).

National Assessment for Educational Progress (NAEP)

Maine DOE Assessment Coordinator: **Dr. Regina Lewis**

[Contact Regina](#)

NAEP 2024 For Selected SAUs and Schools

It is imperative that the principals at schools selected for NAEP 2024 designate a School Coordinator and an Onsite Technology Coordinator. These two positions can be fulfilled by the same person. Both should register, login, and monitor the AMS to complete the preparatory steps for administration of the assessment. These steps must be completed prior to the student list submission provided to NAEP by the Maine DOE, which is scheduled for mid-November. The number of enrolled students serves as an important step in the data quality checks for the state-level student list submission.

More information about the responsibilities.

- *School Coordinator* – Serves as the primary contact at the school. The NAEP Assessment Teams will work with the School Coordinator to complete the steps related to student participation.

- *Onsite Technology Coordinator* – Works with the NAEP Assessment Team to complete the steps to prepare the school’s internet for administration of the assessment. The NAEP devices will need to have secure access as well as the necessary bandwidth to administer the assessment.
- Both the School Coordinator and the Onsite Technology Coordinator should be onsite to greet the NAEP Assessment Team and remain onsite for the administration of the assessment.

**Please reach out to the principals and/or School Coordinators to verify that they have received an invitation to register for the NAEP AMS from DoNotReply-NAEP@westatstudies.com.

**Those that have already registered may access the AMS by returning to <https://ams.westatstudies.com/>

- ***It is important that DoNotReply-NAEP@westatstudies.com is on the safelist or whitelist for the district/school.***
- ***Please have all staff that will be accessing the NAEP AMS check their junk mail/spam if the invitation to register has not been received.***
- ***The link in the invitation is time sensitive.***
- ***If the email invitation cannot be located, please reach out to Regina Lewis at regina.lewis@maine.gov or (207) 530-1355.***

If you are a District Assessment Coordinator and you would like to assist with and/or monitor NAEP 2024 activities, please request access by emailing regina.lewis@maine.gov.

November NAEP Nugget:

[Parent Notification letter translations](#) for NAEP 2024 are now located at the bottom of the NAEP and International Assessments webpage. This is a new location!

International Assessments

Maine DOE Assessment Coordinator: **Dr. Regina Lewis**

[Contact Regina](#)

What’s up and coming with the International Assessments:

In a study examining the results from NAEP and three International Large-Scale Assessments, long-term, intermediate, and recent score trends in reading, mathematics, and science for U.S. students in 4th grade, in 8th grade, and at 15 years old were analyzed. The findings demonstrate a relatively consistent pattern of divergence between high and low performing students across three assessments. This pre-pandemic pattern provided a baseline picture of U.S. performance that can be used to provide additional context to the post-pandemic student performance. More information on the [Synthesizing NAEP and International Large-Scale Assessment Score Trends: A Pattern of Diverging Performance](#) report is located on the American Institutes for Research website.

ACCESS for ELLs and Alternate ACCESS for ELLs

Maine DOE Assessment Coordinator: Jodi Bossio-Smith

[Contact Jodi](#)

Please confirm that each student identified as a multilingual learner has an ML Start Date in Synergy state enrollment. This data is used to create ACCESS assessment rosters in WIDA AMS, as well as to generate the initial materials order, including paper booklets, coordinator manuals, and test administration scripts.

Important ACCESS & Alternate ACCESS 23-14 Dates

11/28/23-3/1/24	WIDA AMS Test Setup Available for Registrations
12/14/23	Districts Receive Test Materials
12/14/23-2/23/24	Additional Test Material Ordering Window in WIDA AMS
1/8/24-3/1/24	Test Window
3/12/24	Deadline for Shipping Completed Test Materials to DRC
4/30/24	ACCESS Reports and Data Files Available – Online in WIDA AMS
5/16/24	ACCESS Reports Available in District – Printed
9/13/24	WIDA Alternate ACCESS Reports and Data Files Available – Online in WIDA AMS
10/2/24	WIDA Alternate ACCESS Reports Available in District - Printed

