



SNP Administrative Review Findings

RSU 23 (1461)

Program Year 2023

RSU 23 (1461)

40 E Emerson Cummings Blvd
Old Orchard Beach, ME 04064

Food Service Contact

Mrs. Caroline Trinder
Food & Nutrition Services Director
(207) 934-4461

Executive Contact

Mr. John Suttie
Superintendent
(207) 934-4461

No. of Sites / Reviewed: 3 / 1
Month of Review: September 2022

Commendations

- * Caroline Trinder does a wonderful job as the Food Service Director of RSU 23. She runs an excellent program and ensures that staff are supported, and requirements are met. She goes above and beyond to ensure nutrition is at the forefront of the program. She clearly cares for the students of the district and her staff. Her responses to the review have been extremely timely, well received, and thoughtful. Caroline is a model Food Service Director. Great job!
* The staff at RSU 23 were wonderful to work with. They are well trained and passionate about the work they do. Sue Maynard does an excellent job as Manager of Loranger's food service program. She has superb customer service skills and illustrates strong knowledge of the program requirements. The meals at Loranger were colorful and well received by students. The salads are a great addition to the daily requirements. Keep up the good work!
* The Fresh Fruit and Vegetable Program at Loranger is outstanding. The written menus are thoughtful, colorful, and informative. The offerings are unique and fun. When the service was observed, the teacher did an excellent job promoting the program and using it as a learning opportunity for students. This is a model program that will be used in future trainings for the field. Thank you for the opportunity to observe this great service.

Technical Assistance

- * Hearing Official Information was missing from SY 2022 household notification letters of meal benefit status. The Hearing Official Information has been added and an updated template provided.
* On the day of review, freezers at Loranger were holding temperatures higher than 0 degrees Fahrenheit. An internal thermometer was also missing from a freezer. Technical Assistance was provided on the need to have the freezers serviced to ensure that a temperature range of -10 to 0 degrees Fahrenheit is maintained. An internal thermometer was placed on the day of review.

Certification and Benefit Issuance - RSU 23 (1461)

133. Direct Certifications correctly certified?

Finding 9024: Some students directly certified for free meals were not certified correctly.

Direct Certification documentation for selected students was reviewed for completeness and accuracy. One student was certified for free meals incorrectly. The Food Service Director, Caroline Trinder, followed proper protocol but the household completed the meal benefit application incorrectly as both students do not currently live in the same household. When the meal benefit application was processed with the updated information, income data shows the student should be reduced.

Corrective Action:

The benefit issuance list has been updated and a notification is being sent to the household. The October claim has been updated to reflect validated meal counts. The adjustment was 5 breakfasts and 5 lunches going from free to reduced reimbursement levels which addresses estimated fiscal action.

School Breakfast Program Validated counts: 706 free, 85 reduced, 1,135 paid

National School Lunch Program Validated counts: 1,388 free, 236 reduced, 2,381 paid

Estimated fiscal action (already reflected in adjusted claim): \$3.20

Deadline: N/A - No further Corrective Action is required.

Verification - RSU 23 (1461)

SNP Administrative Review Findings**RSU 23 (1461)*****Program Year 2023****214. Student eligibility change due to verification – update Benefits Issuance list?***Finding 9047: Change in benefit levels due to Verification results not changed within required timelines.**

Last year's verification was reviewed. When the selected students' eligibility status changed due to verification, benefits were not increased within 3 calendar days or decreased within 10 calendar days from the final verification decision.

Corrective Action:

This school year's verification is currently in process. Once complete, submit a summary of the verification timeline, included outcome, notification, and benefit issuance updates if applicable.

Deadline: 12/9/2022



SNP Administrative Review Findings

RSU 23 (1461)

Program Year 2023

Loranger Memorial School (324)

Food Service Contact

40 E Emerson Cummings Blvd
Old Orchard Beach, ME 04064

Month of Review: September 2022

Date of Onsite Review: November 1, 2022

No Findings during Site 324 Review