



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

January 2, 2024

Cari Medd
Superintendent
RSU 52
486 Turner Center Road
Turner, ME 04282

Dear Superintendent Medd:

The RSU 52 Nutrition Program was reviewed per Federal Regulation 7CFR 210.18 and Maine Department of Education Child Nutrition policies and procedures. On November 28 & 29, 2023 Michele Bisbee reviewed Leavitt Area High School and Leeds Central School. An exit conference with you, David Roberts and Gabrielle Krol occurred on November 29, 2023. The SY 2024 School Nutrition Program Administrative Review has been completed. There were no findings.

This is to notify you that this is the final action and the Administrative Review is now closed. Should you have any questions, please contact Michele Bisbee at 592-6076 or email michele.bisbee@maine.gov.

Sincerely,

A handwritten signature in cursive script that reads "Jane McLucas".

Jane McLucas
Child Nutrition Director

JM/MB/pn



SNP Administrative Review Findings

RSU 52/MSAD 52 (847)

Program Year 2024

RSU 52/MSAD 52 (847)

486 Turner Center Road
Turner, ME 04282

Food Service Contact

David Roberts
Food Service Director
(207) 225-1120

Executive Contact

Cari Medd
Superintendent
(207) 225-1000

No. of Sites / Reviewed: 6 / 2
Month of Review: October 2023

Leavitt Area High School (851)

486 Turner Center Road
Turner, ME 04282

Leeds Central School (849)

486 Turner Center Road
Turner, ME 04282

Date of Onsite Review: November 29, 2023

Date of Onsite Review: November 28, 2023

Commendations

* David Roberts runs a wonderful program across the RSU 52 school district. He does a very thorough job of tracking things from meal counts to food costs and labor costs. This allows him to see trends in the program and shows where, if any, things need to be adjusted to adapt to changing costs or student preferences. An exit meeting was held at on November 29, 2023 with David Roberts, Cari Medd and Gabrielle Krol to go over how the review went. Overall, it was a wonderful review. Thank you to you and your team for providing your students with the wonderful service.

Technical Assistance

* Due to staffing shortages the ghost trays have not been consistently kept. It was discussed to purchase a few ice cube trays due to the number of offerings at the high school during lunch. This will allow then to keep small samples on hand without taking up too much storage space in the cooler.

No Findings during Review

No Findings during Site 851 Review - Leavitt Area High School

Meal Components & Quantities - Leeds Central School (849)

401. DOR - meals selected by students contain all required components/quantities? Enter data.

Finding 9000: Other Finding

The setup of the POS station does not provide a good view of the trays making it difficult on the person doing accountability.

Technical Assistance:

Technical Assistance was provided during lunch service in regard to altering the setup for better viewing of the trays. This will keep the staff from having to try to get the kids to come back when trying to leave the line.

Michele Bisbee
Child Nutrition Consultant
Michele.bisbee@maine.gov
207-592-6076