JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

April 22, 2020

Stephen Fitzpatrick
Superintendent
RSU 70/MSAD 70
175 Hodgdon Mills Rd
Hodgdon, ME 04730

Dear Superintendent Fitzpatrick:

A Procurement Review of the RSU 70/MSAD 70 Nutrition Department was conducted.

The enclosed Official Notification of Review Findings and Corrective Action describes the corrective action documentation and completion dates required. Failure to do this may result in the withholding of reimbursement payments until it is received and/or a follow-up visit verifies that corrective action has been determined as acceptable.

If you should have any questions, or if we can assist in any way please feel free to contact David Hartley at 624-6878 or email david.hartley@maine.gov.

Sincerely,

Walter Beesley
Child Nutrition Director

WB/DH/pp

Enclosure

OFFICES LOCATED AT THE BURTON M. CROSS STATE OFFICE BUILDING
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Procurement Review Report
RSU 70 School Nutrition Program
Review Period SY 2020

A procurement review of the RSU 70 Food Service Department was conducted. The purpose of this review is to ensure compliance with Federal Regulations 2 CFR 200 and 7 CFR 210 as well as applicable local laws when procuring goods and services for the school nutrition department.

Code of Conduct- No findings

Procurement Procedures- No findings

Micro-Purchases- Micro-purchase procedures were being followed. Federal law requires that micro-purchases be reasonable and equitably distributed among qualified suppliers.

A review of small local purchases did not specify what was purchased. The receipt stated either "General F" or "Food". In the future when items are purchased from a local market the receipt needs more information, such as what specifically was purchased. This is needed to be sure the items are coded as an expense in the correct account.

Sincerely,

David Hartley
Child Nutrition Consultant

DH/pp

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