



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

April 27, 2020

Margaret White
Superintendent
RSU 84/MSAD 14
31A Houlton Road
Danforth, MNE 04424

Dear Superintendent White:

A Procurement Review of the RSU 84 School Food Service Department was conducted.

The enclosed Official Notification of Review shows the RSU 84 Food Service Department purchases items for the program correctly.

A review of one bill paid and the invoices it paid did not match the total disbursed. The total was slightly lower than the total of the invoices supplied to the reviewer. When a bill is paid the invoice need to match with the total amount paid to the vendor. Without the proper supporting documentation, it is possible to pay an invoice twice. Better care needs to be taken for each bill paid when multiple invoices are paid.

This is to notify you that this is the final action closing the Procurement Review. If you should have any questions, or if we can assist in any way please feel free to contact David Hartley at 624-6878 or email david.hartley@maine.gov.

Sincerely,

A handwritten signature in black ink that reads 'Walter B. Beesley'.

Walter Beesley
Child Nutrition Director

WB/DH/pp

Enclosure