



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

May 21, 2020

Eric Steeves
Superintendent
East Millinocket
45 North Street Suite 2
East Millinocket, ME 04430

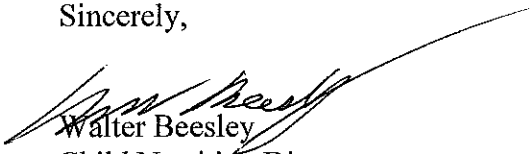
Dear Superintendent Steeves:

A Procurement Review of the School or District School Nutrition Department was conducted.

The enclosed Official Notification of Review Findings and Corrective Action describes the corrective action documentation and completion dates required. Failure to do this may result in the withholding of reimbursement payments until it is received and/or a follow-up visit verifies that corrective action has been determined as acceptable.

If you should have any questions, or if we can assist in any way please feel free to contact Stephanie Stambach at 624-6732 or email stephanie.stambach@maine.gov.

Sincerely,


Walter Beesley
Child Nutrition Director

WB/SS/pp

Enclosure

**Procurement Review Report
East Millinocket School Nutrition Program
SY 2020**

A procurement review of the East Millinocket School Nutrition Department was conducted. The purpose of this review is to ensure compliance with Federal Regulations 2 CFR 200 and 7 CFR 210 as well as applicable local laws when procuring goods and services for the school nutrition department.

Finding 1 - Procurement Procedures: The Procurement Procedures provided (Policy DJR-Federal Procurement Manual) specifically noted that it was not applicable to Federal Child Nutrition Programs.

Required Corrective Action: *Remove incorrect statement so procedures are compliant with federal regulations and send a copy to the reviewer.*

Date Due: June 15, 2020

Finding 2- Small Purchases- East Millinocket issued an informal bid for milk. The solicitation did not include language for the Buy American provision, which is required to ensure that only domestic products are purchased.

Required Corrective Action: *Revise solicitation to include the Buy American provision and send a copy to the reviewer.*

Date Due: June 15, 2020

Corrective Action is required. In accordance with §210.18(k), failure to return completed documentation within 30 days from the corrective action deadline date will result in the withholding of reimbursement payments. Local Education Agencies have the right to appeal findings which impact their reimbursement. For more information visit <https://www.maine.gov/doe/sites/maine.gov/doe/files/inline-files/Child%20Nutrition%20Appeals%20Process.pdf>

We hope that this review has been helpful to you and your staff. If you should have any questions, or if we can assist in any way please feel free to contact Stephanie Stambach at 624-6732 or email stephanie.stambach@maine.gov.

Sincerely,

Stephanie Stambach MS, RD, SNS
Child Nutrition Consultant

WB/SS/pp

CC: Luci Milewski, Karen Spearin