



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

February 12, 2020

Robert Moody
Superintendent
Glenn Stratton Learning Center
PO Box 159
Hinckley, ME 04944

Dear Superintendent Moody:

The Glenn Stratton Learning Center Nutrition Program was reviewed on January 22, 2020 per Federal Regulation 7CFR 210.18 and Maine Department of Education Child Nutrition policies and procedures.

The enclosed Official Notification of Administrative Review Findings and Corrective Action describes the corrective action documentation required. Please submit a detailed response for each of the review findings listed in the report. Responses must be submitted through CNPweb, Maine Department of Education Child Nutrition's Administrative Review software, and must address the following:

- How the finding was corrected (include who, when & how)
- Documentation that the finding has been corrected district-wide
- How this action will ensure future compliance

In accordance with §210.18(k), failure to return completed documentation within 30 days from the corrective action deadline date will result in the withholding of reimbursement payments. We hope that following the exit conference you and your staff addressed the corrective actions and that you will have no problems in meeting the response deadline.

The Official Notification also provides the potential fiscal action, which is an initial estimate of the amount of reimbursement that will be reclaimed. These are only estimates which must be adjusted to the actual date of corrective action for each violation. If documentation of corrective action or acceptable corrective action is not received by the response date stated above, the claim must be recalculated to the end of the school year.

Local Education Agencies have the right to appeal findings which impact their reimbursement. For more information visit <https://www.maine.gov/doe/sites/maine.gov.doe/files/inline-files/Child%20Nutrition%20Appeals%20Process.pdf>

We hope that this review has been helpful to you and your staff. If you should have any questions, or if we can assist in any way please feel free to contact Michele Bisbee at 624-6708 or email michele.bisbee@maine.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Walter Beesley', with a long, sweeping horizontal stroke extending to the right.

Walter Beesley
Child Nutrition Director

WB/MB/pp

Enclosure



SNP Administrative Review Findings

Glenn Stratton Learning Center (1164)

Program Year 2020

Glenn Stratton Learning Center (1164)

38 Page Terrace
Hinckley, ME 04944

Food Service Contact

Katrina Guptill
Kitchen Manager
2072384005

Executive Contact

No. of Sites / Reviewed: 1 / 1
Month of Review: December 2019
Date of Onsite Review: January 22, 2020

Commendations

- * The team at Glenn Stratton Learning Center run a wonderful food service program for the students. Katrina Guptill, Daryl Saxton and Larry Libby work together every day to ensure that the kids get a nice scratch cooked meal. They take pride in their ability to make all the kids feel as though they are noticed and welcome when they come into the cafeteria during meal times. They strive to provide the best service they can to the students of Glenn Stratton and this shows through the continued training they receive, seizing any opportunity they can to learn more. It was a pleasure to work with this program and the staff throughout the administrative review process.

Technical Assistance

- * While on site it was discovered that the supplier had subbed two items recently. One item was tuna from Vietnam and then second item was a non-whole grain rich bread product. It was suggested to have a discussion with the supplier about acceptable substitutions.

No Findings during Review

Michele Bisbee
Child Nutrition Consultant
Michele.bisbee@maine.gov
207-624-6708