



STATE OF MAINE  
DEPARTMENT OF EDUCATION  
23 STATE HOUSE STATION  
AUGUSTA, ME 04333-0023

JANETT T. MILLS  
GOVERNOR

PENDER MAKIN  
COMMISSIONER

December 10, 2019

Todd Finn  
Superintendent  
Lewiston Public Schools  
Dingley Bldg. 36 Oak St.  
Lewiston, ME 04240

Dear Superintendent Finn:

Thank you for supporting the Administrative Review of the Lewiston School Nutrition Program, conducted on November 19, 2019 by Department of Education staff Michele Bisbee. We appreciated your hospitality and cooperation during our visit.

Findings during the review indicate that your program meets the food service criteria.

The review process identified only minor corrections to the program were needed. Your staff addressed and corrected these during the review.

If you have any questions or if we can be of any assistance, please call Michele Bisbee at 624-6708 or email [michele.bisbee@maine.gov](mailto:michele.bisbee@maine.gov).

Sincerely,

A handwritten signature in cursive script, appearing to read "Walter Beesley".

Walter Beesley  
Director of Child Nutrition

WB/MB/pp

Enclosure



**SNP Administrative Review Findings**

**Lewiston Public Schools (250)**

*Program Year 2020*

**Lewiston Public Schools (250)**

Dingley Bldg 36 Oak St  
Lewiston, ME 04240

**Food Service Contact**

ALISA ROMAN  
Director of Nutrition  
2072122580

**Executive Contact**

No. of Sites / Reviewed: 7 / 2  
Month of Review: October 2019

**Commendations**

- \* The entire Child Nutrition Team works together to operate an amazing program. Under Alisa Roman's leadership you encounter an environment of team work and open communication that are key to the success of the program at Lewiston Public Schools. Alisa is dedicated to staff development and creating and workplace environment that nurtures team work, trust and support.

**Technical Assistance**

- \* The most current health inspection was not posted at the high school. This was corrected the same day.
- \* There were a few places where the calories were not posted at the point of decision.
  - High School deli window, they had just been given the updated sheet but had forgot to post it.
  - Middle School vending machines  
This was corrected immediately.
- \* It was observed at the Middle School that there was a non compliant beverage (arnold palmer) in the vending machines. This item was immediately pulled from the machine and the company that stocks it was also notified.
- \* On-site monitoring forms must be completed within the first four weeks of operation for both the FFVP and the Afterschool Snack Service. Due to extensive training efforts this year for all people involved in the Afterschool program the monitoring form for the Middle School had been overlooked. This was completed on 11/21/19 and immediately sent to the reviewer.

**No Findings during Review**

Michele Bisbee  
Child Nutrition Consultant  
[Michele.bisbee@maine.gov](mailto:Michele.bisbee@maine.gov)  
207-624-6708



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**SNP Administrative Review Findings**

**Lewiston Public Schools (250)**

*Program Year 2020*

**Lewiston High School (255)**

Dingley Bldg 36 Oak St  
Lewiston, ME 04240

**Food Service Contact**

ALISA ROMAN  
Director of Nutrition  
2072122580

Month of Review: October 2019

Date of Onsite Review: November 19, 2019

**No Findings during Site 255 Review**



**SNP Administrative Review Findings**

**Lewiston Public Schools (250)**

*Program Year 2020*

**Lewiston Middle School (257)**

Dingley Bldg 36 Oak St  
Lewiston, ME 04240

**Food Service Contact**

ALISA ROMAN  
Director of Nutrition  
2072122580

Month of Review: October 2019

Date of Onsite Review: November 20, 2019

**No Findings during Site 257 Review**