



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN

June 8, 2022

Sandra MacArthur
Superintendent
RSU 83
PO Box 649
Bingham, ME 04920

Dear Superintendent MacArthur:

The RSU 83 Nutrition Program was reviewed in March 2022 per Federal Regulation 7CFR 210.18 and Maine Department of Education Child Nutrition policies and procedures.

The enclosed Official Notification of Administrative Review Findings and Corrective Action describes the corrective action documentation required. Please submit a detailed response for each of the review findings listed in the report. Responses must be submitted through CNPweb, Maine Department of Education Child Nutrition's Administrative Review software, and must address the following:

- How the finding was corrected (include who, when & how)
- Documentation that the finding has been corrected district-wide
- How this action will ensure future compliance

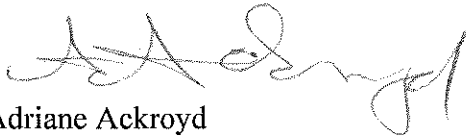
In accordance with §210.18(k), failure to return completed documentation within 30 days from the corrective action deadline date will result in the withholding of reimbursement payments. We hope that following the exit conference you and your staff addressed the corrective actions and that you will have no problems in meeting the response deadline.

The Official Notification also provides the potential fiscal action, which is an initial estimate of the amount of reimbursement that will be reclaimed. These are only estimates which must be adjusted to the actual date of corrective action for each violation. If documentation of corrective action or acceptable corrective action is not received by the response date stated above, the claim must be recalculated to the end of the school year.

Local Education Agencies have the right to appeal findings which impact their reimbursement. For more information visit <https://www.maine.gov/doe/sites/maine.gov/doe/files/inline-files/Child%20Nutrition%20Appeals%20Process.pdf>

We hope that this review has been helpful to you and your staff. If you should have any questions, or if we can assist in any way please feel free to contact Michele Bisbee at 592-6076 or email michele.bisbee@maine.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Adriane Ackroyd', written in a cursive style.

Adriane Ackroyd
Assistant Director Child Nutrition

AA/MB/pp

Enclosure

SNP Administrative Review Findings**RSU 83/MSAD 13 (628)***Program Year 2022***RSU 83/MSAD 13 (628)**110 Meadow St.
Bingham, ME 04920**Food Service Contact**Ms. Diane Poulin
Food Service Supervisor
(207) 672-3300**Executive Contact**Sandra MacArthur
Superintendent of Schools
(207) 672-5502No. of Sites / Reviewed: 2 / 1
Month of Review: March 2022**General Program Compliance - RSU 83/MSAD 13 (628)***1007. On-site observation validate Off-Site Assessment Tool responses to Local School Wellness Policy questions?***Finding 9000: Other Finding**

The current approved Wellness Policy does not meet the standards. Upon reviewing the current wellness policy it was noted that some things are out of date. The current wellness policy references policy EFE - Competitive Food Sales. This policy is not currently required but if it is present must be reviewed. Policy EFE references Chapter 51 which is a standard that has since been replaced by Smart Snack Standards. The wellness policy also needs to be updated under the section of food and beverage marketing. The policy needs to support the Maine State statute: §6662. *Foods outside school meal program*

3. Food and beverage advertising. Brand-specific advertising of food or beverages is prohibited in school buildings or on school grounds except for food and beverages meeting standards for sale or distribution on school grounds in accordance with rules adopted under subsection 2.

For the purposes of this subsection, "advertising" does not include advertising on broadcast media or in print media such as newspapers and magazines, clothing with brand images worn on school grounds or advertising on product packaging.

Corrective Action:

The wellness policy will need to be updated to meet the requirements that have been set by USDA and the Maine Department of Education. The revised policy will need to be submitted as part of corrective action.

Corrective Action Due: July 8, 2022**Meal Components & Quantities - Moscow Elementary (1973)***410. Review period menus and production records - Quantities and meal pattern requirements met? Enter data.***Finding 9000: Other Finding**

Insufficient red orange vegetable was provided. 1/4 cup of the required 3/4 cup was offered as part of one of the entrée choices therefore the students that chose the alternative PB&J did not have access to that 1/4 cup red orange vegetable.

Technical Assistance:

When planning the menu be sure that all vegetables that are being counted towards meeting the subgroups are available to all students regardless of their meal choice. If part of your vegetable offering is within an entrée choice make sure that the students that choose the alternative meal are offered a vegetable from the same subgroup.

General Program Compliance - Moscow Elementary (1973)*1406. Most recent Food safety inspection posted, visible to public?***Finding 9147: Most recent food safety inspection report is not posted in a publicly visible location.**

The most recent health inspection is currently posted in the kitchen.



SNP Administrative Review Findings

RSU 83/MSAD 13 (628)

Program Year 2022

Corrective Action:

The health inspection will need to be moved to a location where the public can access it.

Corrective Action Due: July 8, 2022

Additional Notes:

Claims for Reimbursement

Maine DOE Child Nutrition policy & procedures requires that meal counts claimed for reimbursement be validated for the Review Month as well as a second month selected at random. The December 2021 and March 2022 Claims for Reimbursement were reviewed. The documentation showed no errors.

Local Wellness Policy Triennial Assessment

A Triennial Assessment of the Local Wellness policy is required every three years. A sample assessment form can be found on our website. If the triennial assessment has not yet been completed, the deadline is June 2023.

Michele Bisbee
Child Nutrition Consultant
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