



STATE OF MAINE  
DEPARTMENT OF EDUCATION  
23 STATE HOUSE STATION  
AUGUSTA, ME 04333-0023

JANET T. MILLS  
GOVERNOR

A. PENDER MAKIN  
COMMISSIONER

March 2, 2022

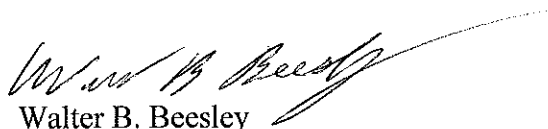
Dan Ross  
Superintendent  
Cherryfield Public Schools  
12 Municipal Way  
Cherryfield, ME 04622

Dear Superintendent Ross:

Corrective Action regarding the SY 2022 School Nutrition Program Claim Validation Review has been received.

This is to notify you that this is the final action and the Claim Validation Review is now closed. Should you have any questions, please contact Sarah Platt at 592-2410 or email [sarah.d.platt@maine.gov](mailto:sarah.d.platt@maine.gov).

Sincerely,

  
Walter B. Beesley  
Child Nutrition Director

WBB/SP/pp



**SNP Claim Validation Review Report**

**Cherryfield Public Schools (1628)**

*Program Year 2022*

**Cherryfield Public Schools (1628)**

12 Municipal Way  
Cherryfield, ME 04622

**Food Service Contact**

Stacy Openshaw  
Food Service Director/Cook  
(207) 546-7949

**Executive Contact**

Dan Ross  
Superintendent  
(207) 546-7770

No. of Sites / Reviewed: 1 / 1  
Month of Review: December 2021

**Commendations**

- \* Thank you for providing the requested documentation to validate the claims for reimbursement. We appreciate your flexibility in working with us and thank you for all of your hard work!

**Technical Assistance**

- \* A Triennial Assessment of the Local Wellness policy is required every three years. A sample assessment form can be found on our website. If the triennial assessment has not yet been completed, the deadline is June 2022.
- \* A claim validation review for the months of December 2021 and January 2022 was performed for Cherryfield Elementary School. Results are on the following pages.

**SNP Claim Validation Review Report****Cherryfield Public Schools (1628)****Program Year 2022****Cherryfield Elementary (755)**12 Municipal Way  
Cherryfield, ME 04622

Month of Review: December 2021

Date of Onsite Review: December 6, 2021

**Other Federal Programs - Cherryfield Elementary (755)***1824. Validate site/SFA counts by meal type for review period. Enter data***Finding 9264: Review Period Claim for Reimbursement not validated.**

Based on a comparison of the reviewer's count of total meals for the December 2021 and the number of total meals claimed for reimbursement, breakfast and lunch meals were underclaimed.

**Corrective Action:**

Submit a second month of daily student meal counts and the monthly consolidated form for both breakfast & lunch.

Corrective Action received 2/18/2022.

**Technical Assistance:**

Technical assistance was provided to Stacy Openshaw to include a key on the daily student meal count form so it is easily understood what the codes mean. Two people are responsible for the daily counts. One for breakfast and the other for lunch. It is recommended that both people work together to double check counts for accuracy.