



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

May 16, 2022

Charles Brown
Superintendent
RSU 03
84 School St.
Unity, ME 04988

Dear Superintendent Brown:

Your completed documents regarding the March 2022 Administrative Review of the RSU 03 Nutrition Program have been received. We appreciate your response to the review findings.

This is to notify you that this is the final action and the Administrative Review is now closed. Should you have any questions, please contact Kate Fayle at 592-4198 or email kaitlin.fayle@maine.gov.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Walter B. Beesley'.

Walter B. Beesley
Child Nutrition Director

WBB/KF/pp

Enclosure

SNP Administrative Review Findings

RSU 03/MSAD 03 (561)

Program Year 2022

RSU 03/MSAD 03 (561)

84 School Street
Unity, ME 04988

Food Service Contact

Mrs. Tina Fabian
School Nutrition Director
(207) 568-4607

Executive Contact

Mr. Charles Brown
Superintendent
(207) 948-6136

Sites Reviewed:

Mt View High School/Mount View Middle School

Month of Review: March 2022

Commendations

Thank you to Tina Fabian, Food Service Director, and her team for providing the documentation needed to complete this * review.

It has been nice to see a School Food Authority utilize USDA and other creditable menu recourses as well as sourcing locally procured foods for their program. The program appears to be operating well overall, despite this challenging year, keep up the great work!

General Program Compliance - Mt View High School (567)

1104. Foods sold to students – complete chart of locations, responsible entity.

Finding 9000: Calories for a la carte items not posted:

Calories for all a la cart items must be posted at the point of decision, the calories on the high school's vending machine was not posted.

Corrective Action:

Corrective action completed on 5/11/2022. Documentation has been submitted to the Reviewer.

Meal Components & Quantities - Mt View Middle School (569)

404. DOR - signage explaining reimbursable meal near/at beginning of service line:

Finding 9055: No signage explaining what constitutes a reimbursable meal at beginning of service line:

As observed on the Day of Review, signage explaining what constitutes a reimbursable meal is not identified near or at the beginning of the meal service line(s).

Corrective Action has been completed for this finding:

New signage was posted while the Reviewer was onsite

Additional Notes

Local Wellness Policy Triennial Assessment

A Triennial Assessment of the Local Wellness policy is required every three years. A sample assessment form can be found on our website. If the triennial assessment has not yet been completed, the deadline is June 2022. The Triannual Assessment was not required as a part of this administrative review