



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

May 23, 2022

Pamela Doyon
Superintendent
RSU 56
147 Weld Street
Dixfield, ME 04224

Dear Superintendent Doyon:

The RSU 56 Nutrition Program was reviewed in April 2022 per Federal Regulation 7CFR 210.18 and Maine Department of Education Child Nutrition policies and procedures.

The enclosed Official Notification of Administrative Review Findings and Corrective Action describes the corrective action documentation required. Please submit a detailed response for each of the review findings listed in the report. Responses must be submitted through CNPweb, Maine Department of Education Child Nutrition's Administrative Review software, and must address the following:

- How the finding was corrected (include who, when & how)
- Documentation that the finding has been corrected district-wide
- How this action will ensure future compliance

In accordance with §210.18(k), failure to return completed documentation within 30 days from the corrective action deadline date will result in the withholding of reimbursement payments. We hope that following the exit conference you and your staff addressed the corrective actions and that you will have no problems in meeting the response deadline.

The Official Notification also provides the potential fiscal action, which is an initial estimate of the amount of reimbursement that will be reclaimed. These are only estimates which must be adjusted to the actual date of corrective action for each violation. If documentation of corrective action or acceptable corrective action is not received by the response date stated above, the claim must be recalculated to the end of the school year.

Local Education Agencies have the right to appeal findings which impact their reimbursement. For more information visit <https://www.maine.gov/doe/sites/maine.gov.doefiles/inline-files/Child%20Nutrition%20Appeals%20Process.pdf>

We hope that this review has been helpful to you and your staff. If you should have any questions, or if we can assist in any way please feel free to contact Michele Bisbee at 592-6076 or email michele.bisbee@maine.gov.

Sincerely,

A handwritten signature in cursive script, appearing to read "Walter Beesley".

Walter Beesley
Child Nutrition Director

WB/MB/pp

Enclosure

Program Year 2022

RSU 56 (1826)
147 Weld Street
Dixfield, ME 04224

Food Service Contact
Gena Cloutier
Director of School Nutrition
(207) 562-7552

Executive Contact
Pamela Doyen
Superintendent
(207) 562-6074

No. of Sites / Reviewed: 3 / 1
Month of Review: April 2022

General Program Compliance - RSU 56 (1826)**810. Non-discrimination on appropriate Program materials?****Finding 9000: Other Finding**

Maine provides approval for all schools to use the Non-Discrimination short statement on menus unedited. The short statement must read "This institution is an equal opportunity provider". The menus for RSU 56 currently read "This is an equal opportunity employer and provider".

Corrective Action:

The Non-Discrimination statement on menus will need to be corrected and an updated menu will need to be submitted.

Corrective action due: June 20, 2022

Additional Notes:**Claims for Reimbursement**

Maine DOE Child Nutrition policy & procedures requires that meal counts claimed for reimbursement be validated for the Review Month as well as a second month selected at random. The December 2021 and April 2022 Claims for Reimbursement were reviewed.

Local Wellness Policy Triennial Assessment

A Triennial Assessment of the Local Wellness policy is required every three years. A sample assessment form can be found on our website. If the triennial assessment has not yet been completed, the deadline is June 2023.

Michele Bisbee
Child Nutrition Consultant
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207-592-6076