



STATE OF MAINE  
DEPARTMENT OF EDUCATION  
23 STATE HOUSE STATION  
AUGUSTA, ME 04333-0023

JANET T. MILLS  
GOVERNOR

A. PENDER MAKIN  
COMMISSIONER

February 18, 2022

Michael Hammer  
Superintendent  
RSU 19  
PO Box 40  
Newport, ME 04953

Dear Superintendent Hammer:

The October 2021 Administrative Review of the RSU 19 Nutrition Program is complete. There are no review findings. Technical assistance was provided.

This is to notify you that this is the final action closing the Administrative Review. Should you have any questions regarding the review, please contact David Hartley at 624-6878 or email [david.hartley@maine.gov](mailto:david.hartley@maine.gov).

Sincerely,

A handwritten signature in black ink, appearing to read 'Walter B. Beesley', written over a horizontal line.

Walter B. Beesley  
Child Nutrition Director

WBB/DH/pp

cc: David Leighton



SNP Administrative Review Findings

RSU 84

Program Year 2022

RSU 19

291 Williams Rd
Newport, ME 04424

Food Service Contact

David Leighton
Food Service Director
(207) 355-3613

Executive Contact

Mike Hammer
Superintendent/Principal
(207) 368-5091

No. of Sites / Reviewed: 1 / 5
Month of Review: October 2021

Commendations

- \* Thank you for providing the requested documentation to validate the claims for reimbursement. The months of October and December 2021 where reviewed. Errors where noted on the October 2021 claim. All the errors appear to be form math errors on the monthly claim consolidation form:
Etna-Dixmont Breakfast under claim 3 meals
Etna-Dixmont Lunch over claim 1 meal
Somerset Elementary Lunch under claim 1 meal

The December claim did not have any claiming errors.

We appreciate your flexibility in working with us and thank you for all of your hard work you and your staff do to provide healthy meals to students.

Technical Assistance

- \* A Triennial Assessment of the Local Wellness policy is required every three years. The most recent Wellness Policy is dated 10/17/2017. A sample assessment form can be found on our website. The triennial assessment has not yet been completed. The deadline is June 2022.
\*
\*

No Findings during Review