



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

December 20, 2021

Michael Wright
Superintendent
RSU 31
20 Howland Road
Lagrange, ME 04453

Dear Superintendent Wright:

The SY 2022 Administrative Review for the RSU 31 Nutrition Program has been completed. There were no findings.

This is to notify you that this is the final action closing the Administrative Review. Should you have any questions regarding the review, please contact Kate Fayle at 592-4198 or email kaitlin.fayle@maine.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Walter B. Beesley'.

Walter B. Beesley
Child Nutrition Director

WBB/KF/pp

SNP Administrative Review Findings**RSU 31/MSAD 31 (718)***Program Year 2022***RSU 31/MSAD 31 (718)**20 Howland Road
Lagrange, ME 04453**Food Service Contact**Mrs. Terry I Cummings
Food Service Director
(207) 732-3987**Executive Contact**Mr. Michael Wright
Superintendent
(207) 943-7317**School Reviewed:**

Enfield Station Elementary School

Month of Review:

October 2021

Commendations

- * Thank you to Terry Cummings, Food Service Director for providing all the documentation that was needed to complete the Administrative Review Off-Site. Documentation was submitted neatly and on time. RSU 31's Child Nutrition Program has met all USDA standards of operation. Recipes for menu items provided in this review have been used for DOE trainings as great examples for other programs. Thank you for all you're doing to feed your students during this challenging year. Keep up the great work!

No Findings During Review

Administrative reviews for the 2021-2022 program year did not include an On-Site visit to the program, the review was conducted via submission of documentation requested by the Reviewer. RSU 31's Off-Site review showed no findings.

Additional Notes**Claims for Reimbursement**

Maine DOE Child Nutrition policy & procedures requires that meal counts claimed for reimbursement be validated for the Review Month as well as a second month selected at random. The September 2021 and October 2021 Claims for Reimbursement were reviewed, and no errors were found.

Local Wellness Policy Triennial Assessment

A Triennial Assessment of the Local Wellness policy is required every three years. A sample assessment form can be found on our website. If the triennial assessment has not yet been completed, the deadline is June 2022. The Triannual Assessment was not required as a part of this administrative review.