



STATE OF MAINE
DEPARTMENT OF EDUCATION
23 STATE HOUSE STATION
AUGUSTA, ME 04333-0023

JANET T. MILLS
GOVERNOR

A. PENDER MAKIN
COMMISSIONER

January 20, 2022

Michael Wright
Superintendent
RSU 41/MSAD 41
20 Howland Rd
Lagrange, ME 04453

Dear Superintendent Wright:

Your completed documents regarding the December 7, 2021 Administrative Review of the RSU 41 Nutrition Program have been received. We appreciate your response to the review findings.

This is to notify you that this is the final action closing the Administrative Review. Should you have any questions regarding the review, please contact Kate Fayle at 592-4198 or email kaitlin.fayle@maine.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'Walter B. Beesley'.

Walter B. Beesley
Child Nutrition Director

WBB/KF/pp

SNP Administrative Review Findings**RSU 41/MSAD 41 (774)***Program Year 2022***RSU 41/MSAD 41 (774)**20 Howland Road
Lagrange, ME 04453**Food Service Contact**Susan Mulherin
Food Service Director
(207) 943-7349**Executive Contact**Mr. Michael Wright
Superintendent
(207) 943-7317Sites / Reviewed: Brownville Elementary
Month of Review: November 2021**Commendations**

Documentation submitted for the Nutrition Program's Administrative Review by Susan Mulherin and the RSU 41 Nutrition Team shows that the program is running well. The staff have adapted to meet the requirements USDA standards of operation during this challenging year. Thank you for your hard work, It has been a pleasure to review this program.

Administrative reviews for the 2021-2022 program year did not include an On-Site visit to the program, the review was conducted via submission of documentation requested by the Reviewer.

Meal Components & Quantities- Brownville Elementary School (1959)

409. Review period production records/documentation - required meal components offered, daily/weekly requirements met? .

Finding 9075: Production records/supporting documentation indicate weekly meal pattern requirements for the age/grade group(s) not met.

Based on a review of production records and other supporting food crediting documentation for the Review Period 11/01/2021-11/05/2021, did not meet the appropriate weekly meal pattern requirements for vegetable subgroups. There are 5 vegetable subgroups that must be offered during a 5-day menu period, they include: Dark Green, Red Orange, Legume, Starchy and Other. RUS 41 menu week was missing the "Other" vegetable subgroup. Vegetables in the "Other" subgroup include for example, green beans, beets, brussels sprouts, and cucumbers.

Corrective Action:

Submit to the Reviewer an additional week of production records confirming that all required vegetable subgroups were offered.

Corrective Action Received:

Corrective Action was received on 1/14/2022 and accepted.

Additional Notes**Claims for Reimbursement**

Maine DOE Child Nutrition policy & procedures requires that meal counts claimed for reimbursement be validated for the Review Month as well as a second month selected at random. The November 2021 and December 2021 claims for reimbursement were reviewed, and no errors were found.

Local Wellness Policy Triennial Assessment

A Triennial Assessment of the Local Wellness policy is required every three years. A sample assessment form can be found on our website. If the triennial assessment has not yet been completed, the deadline is June 2022. The Triannual Assessment was not required as a part of this administrative review.