



STATE OF MAINE  
DEPARTMENT OF EDUCATION  
23 STATE HOUSE STATION  
AUGUSTA, ME 04333-0023

JANET T. MILLS  
GOVERNOR

A. PENDER MAKIN  
COMMISSIONER

March 3, 2022

Dr. David Murphy  
Superintendent  
RSU 44  
One Parkway Suite 204  
Bethel, ME 04217

Dear Superintendent Murphy:

The RSU 44 Nutrition Program recently received a Claim Validation Review. The enclosed report describes the findings and required corrective action. A detailed response for each finding must be submitted through CNPweb and must address the following:

- How the finding was corrected (include who, when & how)
- Documentation that the finding has been corrected district-wide
- How this action will ensure future compliance

In accordance with §210.18(k), failure to return completed documentation within 30 days from the corrective action deadline date will result in the withholding of reimbursement payments.

The enclosed report also provides the potential fiscal action, which is an initial estimate of the amount of reimbursement that may be reclaimed. If documentation of corrective action or acceptable corrective action is not received by the due date, this may affect the ability to submit future claims for reimbursement.

Local Education Agencies have the right to appeal findings which impact their reimbursement. For more information visit <https://www.maine.gov/doe/sites/maine.gov/doe/files/inline-files/Child%20Nutrition%20Appeals%20Process.pdf>

If you should have any questions, or if we can assist in any way please feel free to contact Sarah Platt at 592-2410 or email [sarah.d.platt@maine.gov](mailto:sarah.d.platt@maine.gov).

Sincerely,

*Walter Beesley*

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Walter Beesley  
Child Nutrition Director

WB/SP/pp

Enclosure



**SNP Claim Validation Review Findings**

**RSU 44/MSAD 44 (789)**

**Program Year 2022**

**RSU 44/MSAD 44 (789)**

One Parkway Suite 204  
Bethel, ME 04217

**Food Service Contact**

Mr. Ryan Kimball  
Food Service Director  
(207) 824-2136

**Executive Contact**

Dr. David Murphy  
Superintendent  
(207) 824-2185

No. of Sites / Reviewed: 4 / 4  
Month of Review: November 2021

**Commendations**

- \* Thank you for providing the requested documentation to validate the claims for reimbursement. We appreciate your flexibility in working with us and thank you for all of your hard work!

**Technical Assistance**

- \* A Triennial Assessment of the Local Wellness policy is required every three years. A sample assessment form can be found on our website. If the triennial assessment has not yet been completed, the deadline is June 2022.
- \* A claim validation review for the months of November 2021 and January 2022 was performed for all schools. Results are on the following pages.



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**SNP Claim Validation Review Findings**

**RSU 44/MSAD 44 (789)**

*Program Year 2022*

**Crescent Park School (791)**

One Parkway Suite 204

Bethel, ME 04217

Month of Review: November 2021

**No Findings during Site 791 Review**

**SNP Claim Validation Review Findings**

RSU 44/MSAD 44 (789)

*Program Year 2022***Woodstock School (794)**One Parkway Suite 204  
Bethel, ME 04217

Month of Review: November 2021

**Other Federal Programs - Woodstock School (794)***1824. Validate site/SFA counts by meal type for review period. Enter data***Finding 9000: Meal Count Records**

Meal count records were missing for seven (7) days in November 2021.

**Corrective Action:**

Explain the process that has been implemented to ensure daily meal count documentation is maintained moving forward.

**Corrective Action received 1/31/2022.***1824. Validate site/SFA counts by meal type for review period. Enter data***Finding 9264: Review Period Claim for Reimbursement not validated.**

Based on a comparison of the reviewer's count of total meals by type for the Review Period, the site's count of total meals by type for the Review Period and the number of total meals by type submitted by the SFA on the Review Period Claim for Reimbursement, the Review Period Claim for Reimbursement could not be validated.

**Corrective Action:**

1. Revise WES November 2021 lunch claim to be 819.
2. Explain the communication process between WES and Ryan Kimball, FSD that only meals served to students will be claimed for reimbursement.
3. Submit daily meal count documentation for breakfast and lunch and the monthly consolidation form for January 2022.

**Corrective Action received 1/31/2022.**

**SNP Claim Validation Review Findings**

RSU 44/MSAD 44 (789)

*Program Year 2022***Telstar High School (792)**One Parkway Suite 204  
Bethel, ME 04217

Month of Review: November 2021

**Other Federal Programs - Telstar High School (792)***1824. Validate site/SFA counts by meal type for review period. Enter data***Finding 9000: Meal Count Records**

Meal count records (tick sheets) for breakfast reflected a final count only. Meals must be counted by individual student at the point when it can be determined that each student has received a complete, reimbursable meal.

**Corrective Action:**

Explain the system that has been implemented to reflect individual counts (ticks) as meals are served to students.

**Corrective Action received 1/31/2022.***1824. Validate site/SFA counts by meal type for review period. Enter data***Finding 9264: Review Period Claim for Reimbursement not validated.**

Based on a comparison of the reviewer's count of total meals by type for the Review Period, the site's count of total meals by type for the Review Period and the number of total meals by type submitted by the SFA on the Review Period Claim for Reimbursement, the Review Period Claim for Reimbursement could not be validated. The problem is considered systemic because the contributing factors are built into the process and would likely recur if the process is not changed.

**Corrective Action:**

1. Revise THS November 2021 lunch claim to be 1668.
2. Revise THS November 2021 breakfast claim to be 526.
3. Explain the communication process between you and Region 9 to ensure that only meals served to students will be claimed for reimbursement.
4. Submit daily meal count documentation for breakfast and lunch and the monthly consolidation form for January 2022.

**Corrective Action received 1/31/2022.**



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**SNP Claim Validation Review Findings**

**RSU 44/MSAD 44 (789)**

*Program Year 2022*

**Telstar Middle School (793)**

One Parkway Suite 204  
Bethel, ME 04217

Month of Review: November 2021

**No Findings during Site 793 Review**