

**The Program Renewal Application shall be submitted annually by school administrative units (SAUs) that have an approved Initial Application.**

**All final applications and accompanying approval/non-approval letters and budgets will be posted on the Maine Department of Education's gifted and talented website.**

**DUE by: September 30, 2018**

**RETURN BY EMAIL TO:  
mailto:GT.DOE@maine.gov**

School administrative unit name: South Portland

Name and title of person responsible for gifted and talented program:

Kathryn Germani

Phone number: 207-871-0555

Email address: germanka@spsd.org

**CERTIFICATION:**

The statements made herein are correct to the best of my knowledge and belief.

Ken Kunin

\_\_\_\_\_  
Superintendent Name (printed)

  
\_\_\_\_\_  
Superintendent Signature

Date of Initial submission to Maine DOE: \_\_\_\_\_

Date of 1<sup>st</sup> Revision to Maine DOE: 10/31/18

  
\_\_\_\_\_  
Superintendent Initials

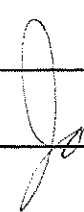
Date of 2<sup>nd</sup> Revision to Maine DOE: 11/21/18

  
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Superintendent Initials

Date of 3<sup>rd</sup> Revision to Maine DOE: 2/13/19

  
\_\_\_\_\_  
Superintendent Initials

**FOR INFORMATION CONTACT: GT.DOE@maine.gov**

Reviewed By:  Lee Wocester

Maine DOE Approval: \_\_\_\_\_

Date of Approval: 2/19/19

### Program Renewal Application

To maintain program approval status, a school administrative unit (SAU) must annually report any information that represents **Change** (i.e. an **alteration, addition, or deletion**) to any program category (Maine DOE Chapter 104.14, 1-9) from the reported and approved Initial Application (FY2015-16 or FY2016-17).

For detailed instructions on how to complete the Program Renewal Application, please refer to the Instructions document on the Gifted and Talented website  
<http://www.maine.gov/doe/gifted/programcomponents/forms/index.html>.

1. Provide any changes to the detailed description of the SAU's philosophy for both the gifted and talented academic and arts programs.

NO CHANGE       CHANGE

Describe CHANGE here:

- o Academic program philosophy -
  
- o Arts program philosophy -

2. Provide any changes to the program abstract for both the academic and arts programs - describe the children to be served and the program(s) to be implemented in the school(s) of the unit.

NO CHANGE       CHANGE

Describe CHANGE here:

- o Arts program abstract -

3. Provide a detailed explanation of any changes to the two goals, objectives and activities for the K-12 gifted and talented academic program and two goals, objectives and activities for the K-12 gifted and talented arts program.

NO CHANGE       CHANGE

Describe CHANGE here:

**Academic program goals, objectives, activities -**

**Activities:**

**Arts program goals, objectives, activities -**

4. Provide any changes to the description of the identification procedures for general intellectual ability, academic aptitude and artistic ability for each of the following program components: screening, selection and placement. Also, include any changes to the description of the handling of transfer students, exit procedure, appeals procedure and appropriate notifications.

NO CHANGE       CHANGE

Describe CHANGE here:

- General intellectual ability identification -
- Specific academic areas identification -
- Arts identification -
- Transfer students -
- Exit procedures -
- Appeals procedures -

5. Provide a description, including the name, of the staff development that takes place in order to implement the program(s).

NO CHANGE       CHANGE

Describe CHANGE here:

6. Provide a summary of the management structure including the roles and responsibilities of the professional and auxiliary staff listed below.

NO CHANGE       CHANGE

Describe CHANGE here:

A. Indicate ALL professional staff for the K-12 Gifted and Talented Program regardless of whether there has been a change or not.

Name of Staff	690 Endorsement Yes/No	Teacher or Administrator	Grade level	Indicate Full- or Part-Time in GT
Sarah Gay	No	Teacher	K-12	Full Time
Linda Jacobs	Yes	Teacher	K-12	Full Time
Emily Stevens	Yes	Teacher	K-12	Full Time
Kathryn Germani	No	Administrator	K-12	Part Time

B. Indicate ALL Auxiliary Staff: Educational Technician, regardless of whether there has been a change or not

Name of Staff	Role	690 Endorsement Yes/No	Grade level	Name and position of supervisor	Indicate Full- or Part-Time in GT

7. (a.) Indicate any changes to your **Approved Initial application self- evaluation process.**

NO CHANGE       CHANGE

**Describe CHANGE here:**

The piece of information that has been missing is a formal survey of the students. We have not asked students what their perceptions of the program are, if they feel challenged, and what ideas they might have for enhancing the program offerings. Any information we have now is anecdotal gleaned from the work of the GT team and input that they have received from classroom teachers. During this year we will work to develop a survey that can be administered in late spring assessing our program.

(b.) Provide a detailed description of the results/effectiveness of the annual program self-evaluation in the academic areas and in the arts regardless of whether or not there has been a change in the program. *(Note: A summation statement on the effectiveness/success of the district's GT program in the academics as well as the arts will suffice.)*

After much discussion with parents, students, and administrators we moved away from pulling grade 3 students out of their home school and transporting them to one location for services. The data had shown us that the students were not only missing significant chunks of instructional time

for other subjects due to travel, but it were creating more anxiety for some students and parents. We moved towards consulting directly with grade 3 teachers. At year-end we reviewed this change, collecting data from both the GT staff and the classroom teachers. Data which was collected through teacher surveys and a review of student progress across the 5 schools varied. What was clear was the need for more professional development for the GT staff around a consultation/coaching model, clear messaging about the why and how of the change to consultation, and support for teachers on differentiation, clustering grouping, and challenging gifted students in the regular classroom.

A review of the data pulled from the district reporting system and from assessments yielded the following information:

At the grades 3-5 level 100% of the identified students met or exceeded the targets in ELA and Social studies

At the grades 3-5 level 87% of the identified students met or exceeded the targets in Math and Science

At the grades 6-8 levels 82% met or exceeded their targets in ELA and Social Studies

At the grades 6-8 level 100% met or exceeded their targets in Math and Science

At the 9-12 levels all GT students are enrolled in honors or advanced level courses. A review of their progress indicated that 88% of the students taking honors or AP courses in English and the social sciences met or exceeded their targets at a rate of 83% as compared to their grade level peers.

At the 9-12 levels all GT students are enrolled in honors or advanced level courses. A review of their progress indicated that 88% of the students taking honors or AP courses in Math and Sciences met or exceeded their targets at a rate of 83% as compared to their grade level peers. In the VAPA area all students reviewed met or exceeded the targets.

(c.) Include how program effectiveness was determined, whether or not there has been a change in the program.

We use a variety of strategies and methods to teach our gifted students. As part of this instruction we collect and review multiple sources of information so that we can make informed decisions about student progress. These sources include, but are not limited to:

1. Classroom assessments
2. A body of evidence (student work) related to the content
3. Performances
4. NWEAs
5. State Assessment
6. Teacher observation

8. Provide a justification/description of the items included in the proposed budget in number 9.  
*(Please remember that materials/supplies are to be used for gifted and talented only and are not part of the regular education budget. Field trips must take place during the school day and are for identified students only)*

The cost for the program includes the salaries and benefits for the 3 full time teachers and 1 part-time teacher when needed.

Participation of AG students in the 5/6/7 math league is supported through AG funding.

Membership for the Maine Educators of the Gifted and Talented is supported. Each of the staff is able to have a membership in the organization. Conference fees include registration for the conference, hotel, and travel because the conference begins early and is located in Bangor.

The district pays for a subscription for LEAD literacy and NAGC.

The district will be purchasing some additional updated testing materials to assist in the identification of students in the appeals process.

Each of the AG ELA teachers creates new units of study using literature that is different from what the district uses in classes. These books are paid for through the AG budget.

Because the program includes Gifted staff consulting with classroom teachers, there has been additional training in this area. These staff members have not previously been trained to consult.

9. For those school units requesting approval of allowable program costs for State subsidy, please complete the following budget information. Amounts budgeted for the SAUs Gifted and Talented Program must be reported in the NEO financial system as part of the Annual Budget Reporting.

*NOTE: To be approved as an allowable cost for the current school year, all personnel listed below must be appropriately certified/endorsed by the application deadline of September 30.*

**Professional Staff Costs**

Professional Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)
<u>Linda Jacobs</u>	<u>82,885</u>	
<u>Emily Stevens</u>	<u>76,340</u>	
<u>Angela Marzilli</u>	<u>11,803</u>	
<b>Subtotal</b>	<u>171,028</u>	

**Auxiliary Staff Costs**

Auxiliary Staff Name	Elementary (salary with benefits)	Secondary (salary with benefits)

<b>Subtotal</b>		
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**Independent Contractor Costs**

Independent Contractor Name	Area of expertise	Elementary (contract amount)	Secondary (contract amount)
<b>Subtotal</b>			

Please list individual product names and costs associated with the district's Gifted and Talented Program.

**A. Educational Materials and Supplies:**

Elementary: Name of Material/Supply	Cost	Secondary: Name of Material/Supply	Cost
Thematic Books on character development, conflict, symbolism, an aptonyms for grades 4, 5, 6, and 7 Harry Potter and the Sorcerer's Stone 1984 Afternoon of the Elves Orphan Island	\$700		
Escape Room Units-ELA, Social Studies, Science	\$300		
CoGat Updated Materials	\$1,000		
The Cluster Group Handbook Differentiation for Gifted Learners Leading Student Centered Coaching Crucial Conversations	\$500		
<b>Subtotal</b>	<b>\$2,500</b>	<b>Subtotal</b>	

**B. Other allowable costs (i.e. field trips, student fees, membership):**

Elementary: Item name	Cost	Secondary: Item name	Cost
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MEGAT Conference (4.5 staff registration and travel)	200	MEGAT Conference (.5 staff registration and travel)	100
MEGAT Dues (4.5 staff)	350	MEGAT Dues (.5 staff)	50
Inter school Travel (3 staff split between 8 schools)	500		
Math Meets 5-6	450		
Dues NAGC	140		
Lead Literacy	100		
<b>Subtotal</b>	<b>\$1,740</b>	<b>Subtotal</b>	<b>\$150</b>

**C. Student Tuition (i.e. regional programs/ computer programs, college courses in identified area):**

Elementary: Program name	Cost	Secondary: Program name	Cost
<b>Subtotal</b>		<b>Subtotal</b>	

**D. Staff Tuition/Professional Development:**

Elementary: Course/Workshop Title	Cost	Secondary: Course/Workshop Title	Cost
EDE 529 Social Emotional Needs of Gifted Learners	\$1,395		
<b>Subtotal</b>	<b>\$1,395</b>	<b>Subtotal</b>	



**E. Totals**

Subtotals from charts above	Elementary Costs:	Secondary Costs:
Professional Staff	171,028	
Auxiliary Staff		
Independent Contractors		
A. Materials/Supplies	2,500	
B. Other Allowable Costs	1,740	150
C. Student Tuition		
D. Staff Tuition/PD	1,395	
<b>Total</b>	<b>\$176,663</b>	<b>\$150</b>