

# Reorganization Plan for Alternative Organizational Structure Cover Sheet

(Please attach Reorganization Plan as Exhibit A)

| Required Elements                       |  |     |                          |                          |                          |                                 |                              |
|---|--|-----|--------------------------|--------------------------|--------------------------|---------------------------------|------------------------------|
| Law Reference Item Number Sub-Chapter 2 | Item   | N/A | Complete                 | In Progress              | Not Yet Started          | Identified Barrier <sup>1</sup> | Need Assistance <sup>2</sup> |
| 3.A(1)                                  | SAUs included in Alternative Organizational Structure (AOS)  |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
| 3.A(2)                                  | Size of governing body   |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
|   | Composition of governing body  |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
|   | Apportionment of governing body  |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
| 3.A(3)                                  | Method of voting of the governing body   |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
| 3.A(4)                                  | Composition of local school committees   |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
|   | Powers of local school committees  |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
|   | Duties of local school committees  |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
| 3.A(5)                                  | Disposition of real & personal school property   |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
| 3.A(6)                                  | Disposition of existing school indebtedness (if not using provisions of section 1506)  |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
|   | Disposition of lease-purchase obligations (if not using provisions of section 1506)  |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
| 3.A(7)                                  | Assignment of school personnel contracts   |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
|   | Assignment of school collective bargaining agreements  |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
|   | Assignment of other school contractual obligations   |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
| 3.A(8)                                  | Disposition of existing school funds and existing financial obligations  |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
| 3.A(9)                                  | Transition plan that addresses the development of a budget for the first school year   |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
|   | Transition plan that addresses interim personnel policies  |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
| 3.A(10)                                 | Documentation of the public meeting(s) held to prepare or review reorganization plan   |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
| 3.A(11)                                 | Explanation of how units that approve reorganization plan will proceed if one or more units do not approve the plan  |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
| 3.A(12)                                 | Estimate of cost savings to be achieved  |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
| 3.A(13)                                 | Such other matters as the governing bodies of the school administrative units in existence on the effective date of this chapter may determine to be necessary |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |

<sup>1</sup> Please explain why this is a barrier and what assistance you need to remove this barrier on the next page.

<sup>2</sup> Please explain what assistance you need to complete this portion of your plan, and state from whom you need assistance, on page 3.

## Parameters for Plan Development

| Law Reference Item Number Sub-Chapter 2 | Item   | N/A | Complete                 | In Progress              | Not Yet Started          | Identified Barrier <sup>3</sup> | Need Assistance <sup>4</sup> |
|---|--|-----|--------------------------|--------------------------|--------------------------|---------------------------------|------------------------------|
| 3.B(1)                                  | Enrollment meets requirements (2,500 except where circumstances justify an exception <sup>5</sup> )  |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
| Sec. XXXX-36, Parameter B               | When viewed in conjunction with surrounding proposed units, may not result in one or more municipalities being denied the option to join an RSU  |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
| 3.B(2)                                  | Comprehensive programming for all students grades K – 12   |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
|   | Includes at least one publicly supported high school   |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
| 3.B(3)                                  | Consistent with policies set forth in section 1451   |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
| 3.B(4)                                  | No displacement of teachers  |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
|   | No displacement of students  |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
|   | No closures of schools existing or operating during school year immediately preceding reorganization, except as permitted under section 1512   |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
| Sec. XXXX-36, Parameter F               | The plan must address how the school administrative unit will reorganize administrative functions, duties and non-instructional personnel so that the projected expenditures of the reorganized school unit in fiscal year 2008-2009 for system administration, transportation, special education and facilities and maintenance will not have an adverse impact on the instructional program <sup>6</sup> |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
| Sec. XXXX-36, 2.C                       | A notice of intent to engage in planning and negotiations with other school administrative units for the purpose of developing a reorganization plan to form an alternative organizational structure   |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
| 2.C(1)                                  | A school administrative unit may be designated by the commissioner as part of an AOS. The commissioner may designate an SAU as part of an AOS if the commissioner finds that the proposed organizational structure will result in:   |     |                          |                          |                          |                                 |                              |
|   | Consolidation of system administration   |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
|   | Consolidation of special education administration, transportation administration and administration of business functions including accounting, reporting, payroll, financial management, purchasing insurance and auditing  |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
|   | Adoption of a core curriculum and procedures for standardized testing and assessment aligned with the system of learning results established in Title 20-A, section 6209   |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
|   | Adoption of consistent school policies and school calendars and a plan for consistent collective bargaining agreements   |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |
|   | A plan for an AOS may include a collaborative agreement under chapter 114 and must include an interlocal agreement under Title 30-A, chapter 115. The plan must include procedures for conducting a kindergarten through grade 12 budget approval pursuant to subparagraph (2)   |     | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/>        | <input type="checkbox"/>     |

<sup>3</sup> Please explain why this is a barrier and what assistance you need to remove this barrier on the next page.

<sup>4</sup> Please explain what assistance you need to complete this portion of your plan, and state from whom you need assistance, on page 3.

<sup>5</sup> Please note in the *Exceptions to 2500 minimum* section on next page

<sup>6</sup> This requirement is only for those who plan to be operational as an AOS in fiscal year 2008-2009, in accordance with a Reorganization Plan that is approved by the Commissioner and by the voters.

|  |  |  |                          |                          |                          |                          |                          |
|--|--|--|--------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| 2.C(2)   | The budget procedures of members of an AOS must conform to the format and referendum procedures set forth in sections 1485 and 1486 for regional school units except for the time limits pursuant to section 1486, subsection 2. The budget validation referendum for all members of the AOS must be conducted on the same day |  | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <b>Collaborative Agreements</b>  |  |  |                          |                          |                          |                          |                          |
|  |  |  |                          |                          |                          | Yes                      | No                       |
| Does your plan currently include information/documentation on collaborative agreements?<br><i>(not required, but encouraged)</i> |  |  |                          |                          |                          | <input type="checkbox"/> | <input type="checkbox"/> |

**Exceptions to 2,500 minimum**

**Actual number of students (10/1/2006) for which the SAU is fiscally responsible: \_\_\_\_\_**

<http://www.maine.gov/education/enroll/aproct/resident.html>

| Exception                  | Exception Claimed in Plan | Documentation Provided?<br>(Please attach as Exhibit B) |                          |
|----------------------------|---------------------------|---|--------------------------|
|                            |                           | Yes   | No                       |
| Geography                  | <input type="checkbox"/>  | <input type="checkbox"/>                                | <input type="checkbox"/> |
| Demographics               | <input type="checkbox"/>  | <input type="checkbox"/>                                | <input type="checkbox"/> |
| Economics                  | <input type="checkbox"/>  | <input type="checkbox"/>                                | <input type="checkbox"/> |
| Transportation             | <input type="checkbox"/>  | <input type="checkbox"/>                                | <input type="checkbox"/> |
| Population Density         | <input type="checkbox"/>  | <input type="checkbox"/>                                | <input type="checkbox"/> |
| Other Unique Circumstances | <input type="checkbox"/>  | <input type="checkbox"/>                                | <input type="checkbox"/> |

**Explanation of Barriers –**

Please use this section to explain any/all barriers identified on the previous page as a barrier in completing your Reorganization Plan.

| Law Reference/Required Element | Explanation of the barrier |
|--------------------------------|----------------------------|
|                                |                            |
|                                |                            |
|                                |                            |
|                                |                            |
|                                |                            |
|                                |                            |

**Assistance Needs –**

Please use this section to describe your needs for assistance and from whom you need assistance.

| Law Reference/Required Element | Explanation of your assistance need | Assistance needed from whom? |
|--------------------------------|-------------------------------------|------------------------------|
|                                |                                     |                              |
|                                |                                     |                              |
|                                |                                     |                              |
|                                |                                     |                              |
|                                |                                     |                              |
|                                |                                     |                              |