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September 15, 2023

VIA ONLINE SUBMISSION

Maine Office of the Attorney General
6 State House Station
Augusta, ME 04333

Office of the Attorney General:

On behalf of Skidmore College (“Skidmore”), whose office is located at 815 North Broadway, Saratoga Springs, NY 12866, and pursuant to 10 Me. Rev. Stat. § 1346, *et seq.*, this letter provides notice of a recent data security incident. By providing this notice, Skidmore does not waive any rights or defenses regarding the applicability of Maine law or personal jurisdiction.

On February 17, 2023, Skidmore received an alert of suspicious activity in its systems and immediately began an investigation and took steps to contain and remediate the situation. This included changing passwords, implementing new threat detection and monitoring software, notifying law enforcement, and engaging outside cybersecurity professionals and data privacy counsel to assist.

The investigation found that an unauthorized actor gained access to the Skidmore network before deploying ransomware that encrypted a small percentage of its faculty and staff filesharing system. The investigation discovered that some business and finance files were at risk of exfiltration by the unauthorized actor. Accordingly, Skidmore engaged a third-party data mining team to perform a thorough review of the relevant data set for the presence of personal information. Skidmore then conducted a manual review of the data mining results to confirm identities of the individuals whose information was potentially involved and gather contact information, where available, in order to complete the review and notify individuals and appropriate regulators. There is currently no evidence that any information has been misused for identity theft or fraud in connection with this incident.

Skidmore determined that the incident involved the personal information of 157 Maine residents. Individual notice to these residents is being provided today, September 15, 2023, which includes an offer for twenty-four (24) months of cost-free credit monitoring. A copy of the letter being mailed to potentially affected residents is enclosed.

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Please feel free to contact me with any questions at (716) 898-2102 or dgreene@octillolaw.com.

Sincerely,

OCTILLO

A handwritten signature in black ink, appearing to read 'D. Greene', with a long horizontal flourish extending to the right.

Daniel P. Greene, Esq.
Certified Information Privacy Professional, United States (CIPP/US)
Certified Information Privacy Professional, Europe (CIPP/E)

Encl.