## **APPENDIX**

Assured Relocation, Inc. ("Assured"), is a provider of temporary housing across all 50 states of the United States., located at 50 Woodside Plaza # 441, Redwood City, CA 94061.

Assured concluded an investigation into suspicious activity originating from an employee's email account. As soon as Assured became aware of the activity, they took immediate steps to secure the email account and a cybersecurity firm was engaged to assist in a forensic analysis of the incident. The investigation determined that an unauthorized individual accessed an employee's email account on May 4, 2021. Assured was unable to determine which emails or attachments, if any, were viewed by the unauthorized party.

Assured conducted a thorough review of the emails and attachments present in the account to identify the individuals whose personal information may have been accessed. On January 14, 2022, Assured determined that an email or attachment may have contained the names and Social Security numbers for two (2) Maine residents.

On March 3, 2022, Assured will mail notification letters to two (2) Maine residents via United States First-Class Mail, in substantially the same form as the enclosed letter. Notice is being provided to the individuals as soon as possible and without delay, pursuant to Me. Rev. Stat. Tit. 10, §1348.

Assured is offering all affected Maine residents a complimentary one-year membership in credit monitoring and identity theft protection services through Experian. This product includes credit monitoring, fraud consultation, and identity theft restoration services.

Assured takes the security of personal information very seriously and is committed to protecting personal information. As part of their response, Assured has implemented additional measures to enhance their existing security protocols and are re-educating their staff on awareness for these types of incidents.

<sup>&</sup>lt;sup>1</sup> This notice does not waive Assured's objection that Maine lacks personal jurisdiction over Assured regarding any claims related to this incident.