

Appendix

The Out-of-Door Academy of Sarasota, Inc. is a private, co-educational college preparatory school for students from prekindergarten through 12th grade located in Sarasota, Florida.

On July 16, 2020, the Out-of-Door Academy was notified by Blackbaud of a ransomware attack on Blackbaud's network that the company discovered in May of 2020. Blackbaud is a cloud-based software company that provides services to thousands of schools, hospitals, and other non-profits. Blackbaud reported that it conducted an investigation, determined that backup files containing information from some of its clients had been taken from its network, and an attempt was made to encrypt files to convince Blackbaud to pay a ransom. Blackbaud paid a ransom and obtained confirmation that the stolen files had been destroyed. Blackbaud also reported that it has been working with law enforcement.

Upon learning of the incident from Blackbaud, the Out-of-Door Academy conducted its own investigation of the Blackbaud services used by the Out-of-Door Academy and the information provided by Blackbaud to determine what information was involved in the incident. On October 27, 2020, the Out-of-Door Academy determined that the backup files contained certain information pertaining to 1 Maine resident, including the resident's name and bank account information.

Beginning today, December 4, 2020, the Out-of-Door Academy is providing written notice to the Maine resident by mailing letters via United States Postal Service First-Class mail.¹ A sample copy of the notification letter is enclosed. The Out-of-Door Academy is recommending that the individuals remain vigilant to the possibility of fraud by reviewing their account statements for unauthorized activity. The Out-of-Door Academy has also established a dedicated phone number where the individuals may obtain more information regarding the incident.

Blackbaud has informed The Out-of-Door Academy that they identified and fixed the vulnerability associated with this incident, implemented several changes that will better protect data and are undertaking additional efforts to improve the security of its environment through enhancements to access management, network segmentation, and deployment of additional endpoint and network-based platforms.

¹ This report does not waive the Out-of-Door Academy's objection that Maine lacks personal jurisdiction over it related to any claims that may arise from this incident.