

## Appendix

M. Arthur Gensler, Jr. & Associates, Inc. (“Gensler”), was affected by a security incident. The incident involved Progress MOVEit, a software vendor used by several global organizations, including Gensler, as a secure file transfer protocol (also referred to as “SFTP”). Upon receiving notice of the incident from MOVEit on May 31, 2023, Gensler immediately disabled web access to the SFTP environment, patched the exploit, and ensured its systems were secure. Outside cybersecurity firms were engaged to conduct an investigation, which determined that the incident involved an unauthorized party initially accessing the platform on May 15, 2023, and then subsequently copying certain Gensler files from the platform between May 27, 2023 and May 31, 2023. The investigation also confirmed that the incident did not impact Gensler’s internal systems. Gensler conducted a thorough review of the files involved and determined that a file contained the names and Social Security numbers of certain Gensler employees. On June 23, 2023, Gensler confirmed that one of those employees resides in Maine.

On June 8, 2023, Gensler provided a preliminary notice to the involved employees via email. On August 9, 2023, Gensler mailed a notification letter to the involved Maine resident pursuant to Me. Rev. Stat. Tit. 10, §1348. The letter was sent via United States Postal Service First-Class mail. A sample copy of the written notification letter is enclosed. Gensler is offering the Maine resident a complimentary, two-year membership to credit monitoring and identity theft protection services through Experian. Gensler also notified law enforcement and established a dedicated call center for notification recipients to call to obtain more information regarding the incident.

To help prevent a similar incident from occurring, Gensler is implementing additional protocols to further enhance its existing security policies pertaining to the use of SFTPs.