



P.O. Box 1907  
Suwanee, GA 30024

To Enroll, Please Call: 1-833-940-2465 Or Visit: <a href="https://app.idx.us/account-creation/protect">https://app.idx.us/account-creation/protect</a> Enrollment Code: [XXXXXXXXXX]
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<<First Name>> <<Last Name>>  
<<Address1>> <<Address2>>  
<<City>>, <<State>> <<Zip>>

June 30, 2022

### Notice of Data Breach

Dear <<First Name>> <<Last Name>>:

On behalf of HP Hood LLC ("Hood"), I am writing to inform you about a recent incident that involved certain personal information about you. We take the security of personal information seriously, which is why we want to make you aware of this incident and the steps we are taking in response.

**WHAT HAPPENED.** We recently learned that an unknown third party had gained access to our network. After we became aware of this access, we immediately launched an investigation and began working with external cybersecurity experts to determine the nature and scope of the incident, bring our systems back online and ensure the security of our systems. Through our investigation, we have determined that the unauthorized access began on March 2, 2022 and ended on March 12, 2022.

**WHAT INFORMATION WAS INVOLVED.** We have determined that the incident involved the following personal information regarding 2,888 individuals, including you: <<Final PI impacted>>.


**WHAT WE ARE DOING.** In addition to conducting a thorough investigation into the incident, we also promptly alerted federal law enforcement and we have engaged with them throughout our incident response process. We are also evaluating our security practices to assess whether we can take additional measures to enhance our security.

**WHAT YOU CAN DO.** Consistent with certain laws, we are providing you with the following information about general steps that you can take to protect against potential misuse of personal information.

Although we have seen no evidence to suggest that your personal information has been misused, as a precaution, we have arranged for you, at your option, to enroll in a complimentary two-year credit monitoring service. We have engaged IDX to provide you with its Identity Protection Services, which include, among other things, single-bureau credit monitoring, dark web monitoring, and identity recovery services. You have until September 30, 2022 to activate the free credit monitoring service by using the following activation code: <<enrollment code>>. This code is unique for your use and should not be shared. To enroll, go to <https://app.idx.us/account-creation/protect> or call 1-833-940-2465, Monday through Friday from 9 am - 9 pm Eastern Time.

**FOR MORE INFORMATION.** Please know that we regret any inconvenience or concern this incident may cause you. If you have any questions or concerns, please do not hesitate to contact us at 1-833-940-2465.

Sincerely,

A handwritten signature in black ink, appearing to read 'C F J', with a stylized flourish at the end.

Corey F. Jackson  
Group VP, Human Resources

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## Steps you can take to protect against potential misuse of personal information

- **Always remain vigilant for incidents of fraud and identity theft, including by regularly reviewing your account statements and monitoring free credit reports.** If you discover any suspicious or unusual activity on your accounts or suspect identity theft or fraud, be sure to report it immediately to your financial institutions.

In addition, you may contact the Federal Trade Commission (“FTC”) or law enforcement, including your Attorney General, to report incidents of identity theft or to learn about steps you can take to protect yourself from identity theft. To learn more, you can go to the FTC’s Web site, at [www.ftc.gov/idtheft/](http://www.ftc.gov/idtheft/), or call the FTC, at (877) IDTHEFT (438-4338) or write to Federal Trade Commission, Consumer Response Center, 600 Pennsylvania Avenue, NW, Washington, DC 20580.

- **Periodically obtain credit reports from each nationwide credit-reporting agency.** If you discover information on your credit report arising from a fraudulent transaction, you should request that the credit-reporting agency delete that information from your credit report file. In addition, under the federal Fair Credit Reporting Act (“FCRA”), you are entitled to one free copy of your credit report every 12 months from each of the three nationwide credit-reporting agencies. You may obtain a free copy of your credit report by going to [www.AnnualCreditReport.com](http://www.AnnualCreditReport.com) or by calling (877) 322-8228. You may contact the nationwide credit reporting agencies at:

Equifax  
(800) 685-1111  
P.O. Box 740241  
Atlanta, GA 30374-0241  
[Equifax.com/personal/credit-report-services](http://Equifax.com/personal/credit-report-services)

Experian  
(888) 397-3742  
P.O. Box 9701  
Allen, TX 75013  
[Experian.com/help](http://Experian.com/help)

TransUnion  
(888) 909-8872  
Fraud Victim Assistance Division  
P.O. Box 2000  
Chester, PA 19022  
[TransUnion.com/credit-help](http://TransUnion.com/credit-help)

- **Review your rights under the FCRA.** For further information about your rights under the FCRA, please visit: [http://files.consumerfinance.gov/f/201410\\_cfpb\\_summary\\_your-rights-under-fcra.pdf](http://files.consumerfinance.gov/f/201410_cfpb_summary_your-rights-under-fcra.pdf).
- **Obtain additional information from the FTC and the credit reporting agencies about fraud alerts and security freezes.** You can add a fraud alert to your credit report file to help protect your credit information. A fraud alert can make it more difficult for someone to get credit in your name because it tells creditors to follow certain procedures to protect you, but it also may delay your ability to obtain credit. You may place a fraud alert in your file by calling just one of the three nationwide credit reporting agencies listed above. As soon as that agency processes your fraud alert, it will notify the other two agencies, which then must also place fraud alerts in your file.

In addition, you can contact the nationwide credit reporting agencies at the numbers listed above to place a security freeze to restrict access to your credit report. You will need to supply your name, address, date of birth, Social Security number and other personal information. After receiving your request, each credit reporting agency will send you a confirmation letter containing a unique PIN or password that you will need in order to lift or remove the freeze. You should keep the PIN or password in a safe place.

## State-specific information

*IF YOU ARE A DISTRICT OF COLUMBIA RESIDENT:* You may obtain information about avoiding identity theft from the FTC or the District of Columbia Attorney General's Office. These offices can be reached at:

Federal Trade Commission  
Consumer Response Center  
600 Pennsylvania Avenue, NW  
Washington, DC 20580  
(877) IDTHEFT (438-4338)  
<http://www.ftc.gov/idtheft/>

Office of the Attorney General  
441 4th Street, NW  
Suite 1100 South  
Washington, DC 20001  
(202) 727-3400  
<https://oag.dc.gov/>

*IF YOU ARE A MARYLAND RESIDENT:* You may obtain information about avoiding identity theft from the FTC or the Maryland Attorney General's Office. These offices can be reached at:

Federal Trade Commission  
Consumer Response Center  
600 Pennsylvania Avenue, NW  
Washington, DC 20580  
(877) IDTHEFT (438-4338)  
<http://www.ftc.gov/idtheft/>

Office of the Attorney General  
Consumer Protection Division  
200 St. Paul Place  
Baltimore, MD 21202  
(888) 743-0023  
[www.oag.state.md.us](http://www.oag.state.md.us)

*IF YOU ARE A NEW YORK RESIDENT:* You may obtain information about security breach response and identity theft prevention and protection from the FTC or from the following New York state agencies:

Federal Trade Commission  
Consumer Response Center  
600 Pennsylvania Avenue, NW  
Washington, DC 20580  
(877) IDTHEFT (438-4338)  
<http://www.ftc.gov/idtheft/>

New York Attorney General  
Consumer Frauds &  
Protection Bureau  
120 Broadway, 3rd Floor  
New York, NY 10271  
(800) 771-7755  
[www.ag.ny.gov](http://www.ag.ny.gov)

New York Department of State  
Division of Consumer Protection  
99 Washington Avenue  
Suite 650  
Albany, New York 12231  
(800) 697-1220  
[www.dos.ny.gov](http://www.dos.ny.gov)

*IF YOU ARE A NORTH CAROLINA RESIDENT:* You may obtain information about preventing identity theft from the FTC or the North Carolina Attorney General's Office. These offices can be reached at:

Federal Trade Commission  
Consumer Response Center  
600 Pennsylvania Avenue, NW  
Washington, DC 20580  
(877) IDTHEFT (438-4338)  
<http://www.ftc.gov/idtheft/>

North Carolina Department of Justice  
Attorney General Josh Stein  
9001 Mail Service Center  
Raleigh, NC 27699-9001  
(877) 566-7226  
<http://www.ncdoj.com>

*IF YOU ARE A RHODE ISLAND RESIDENT:* You may contact state or local law enforcement to determine whether you can file or obtain a police report relating to this incident. In addition, you can contact the Rhode Island Attorney General at:

Office of the Attorney General  
150 South Main Street  
Providence, RI 02903  
(401) 274-4400  
<http://www.riag.ri.gov/>