

c/o<<Notification Vendor Return Address>>

Via First-Class Mail

<<First Name>> <<Last Name>> <<Address 1>> <<City>><<State>><<Zip>> To Enroll, Please Visit: <<IDMonitoringURL>>

> Or Call: <<**Insert TFN**>>

Membership Number: << Member ID>>

<<DATE>>

Notice of Data Incident

Dear <<First Name>><<Last Name>>:

This notice is to inform you of a recent cyber security incident which may have affected your personal information (hereinafter, the "Incident").

What Happened

Marlabs experienced a ransomware incident on or around June 20, 2021. Our cybersecurity team has quickly responded to the security incident, began a deep technical review with the leading cybersecurity experts, and engaged with federal law enforcement to assist in the investigation.

What Information Was Involved

While we have no indication at this time that any of your personal information has been misused, we have determined that the unauthorized access to your personal information may have occurred, including your: name, address, email address, phone number, date of birth, location of birth, social security number, financial account information, passport number, health insurance information, visa number and other immigration application information.

What We Are Doing

We take the privacy and security of data seriously. We have notified law enforcement and are working with cybersecurity counsel to determine the actions to take in response to this incident.

In addition, and as a safeguard, we have arranged for you to enroll in a complimentary, identity theft protection services through IDX, the data breach and recovery services expert. IDX identity protection services include: <<twelve (12)/twenty-four (24)>> months of credit monitoring. Again, we have no indication that your personal information has been misused as a result of this incident and are offering this service out of an abundance of caution for the peace of your mind.

What You Can Do

To enroll in the complimentary credit monitoring service that we are offering you, please go to <u>https://app.idx.us/account-creation/protect</u> and using Enrollment Code <<Insert Unique Activation Code>>, follow the steps to receive the credit monitoring service online within minutes. If you do not have access to the

Marlabs, Inc. | One Corporate Place South, Third Floor, Piscataway, NJ 08854

Internet and wish to enroll, please call IDX's toll-free hotline at <<TFN>>. The deadline to enroll is <<deadline>>.

Due to privacy laws, we cannot register you directly. Please note that credit monitoring services might not be available for individuals who do not have a credit file with TransUnion or an address in the United States (or its territories) and a valid Social Security number. Enrolling in this service will not affect your credit score.

Once activated, the daily credit monitoring service will notify you if there are any critical changes to your credit file, including new inquiries, new accounts, new public records, late payments, changes of address, and more. The service also includes access to an identity restoration program that provides assistance in the event that your identity is compromised and up to \$1,000,000 in identity theft insurance with no deductible. (Policy limitations and exclusions may apply.)

We encourage you to remain vigilant, monitor your accounts, and immediately report any suspicious activity or suspected misuse of your personal information.

For More Information

Please know that the protection of your personal information is a top priority, and we sincerely apologize for any concern or inconvenience that this matter may cause you. If you have any questions, please do not hesitate to call <<cal center>>, Monday – Friday, <<cal center hours>>.

Sincerely,

Marlabs, Inc.

Additional Important Information

For residents of *Hawaii*, *Michigan*, *Missouri*, *Virginia*, *Vermont*, and *North Carolina*: It is recommended by state law that you remain vigilant for incidents of fraud and identity theft by reviewing credit card account statements and monitoring your credit report for unauthorized activity.

For residents of Illinois, Iowa, Maryland, Missouri, North Carolina, Oregon, and West Virginia:

It is required by state laws to inform you that you may obtain a copy of your credit report, free of charge, whether or not you suspect any unauthorized activity on your account. You may obtain a free copy of your credit report from each of the three nationwide credit reporting agencies. To order your free credit report, please visit <u>www.annualcreditreport.com</u>, or call toll-free at 1-877-322-8228. You can also order your annual free credit report by mailing a completed Annual Credit Report Request Form (available at https://www.consumer.ftc.gov/articles/0155-free-credit-reports) to: Annual Credit Report Request Service, P.O. Box 105281, Atlanta, GA, 30348-5281.

For residents of *Iowa*: State law advises you to report any suspected identity theft to law enforcement or to the Attorney General.

For residents of *Oregon*: State laws advise you to report any suspected identity theft to law enforcement, including the Attorney General, and the Federal Trade Commission.

For residents of Maryland, Rhode Island, Illinois, New York, and North Carolina: You can obtain information from the Maryland and North Carolina Offices of the Attorney General and the Federal Trade Commission about fraud alerts, security freezes, and steps you can take toward preventing identity theft.

Maryland Office of the Attorney General Consumer Protection Division, 200 St. Paul Place, Baltimore, MD 21202 1-888-743-0023 www.oag.state.md.us

Rhode Island Office of the Attorney General Consumer Protection, 150 South Main Street, Providence, RI 02903 1-401-274-4400 <u>www.riag.ri.gov</u> North Carolina Office of the Attorney General Consumer Protection Division, 9001 Mail Service Center, Raleigh, NC 27699-9001 1-877-566-7226 <u>www.ncdoj.com</u>

Federal Trade Commission Consumer Response Center, 600 Pennsylvania Ave, NW Washington, DC 20580 1-877-IDTHEFT (438-4338) www.ftc.gov/idtheft

New York Office of Attorney General Consumer Frauds & Protection, The Capitol, Albany, NY 12224 1-800-771-7755

https://ag.ny.gov/consumer-frauds/identity-theftFor residents of *Massachusetts*: It is required by state law that you are informed of your right to obtain a police report if you are a victim of identity theft.

For residents of all states:

Fraud Alerts: You can place fraud alerts with the three credit bureaus by phone and online with Equifax (<u>https://assets.equifax.com/assets/personal/Fraud Alert Request Form.pdf</u>);TransUnion(<u>https://www.transunion.com/fraud-alerts</u>); or Experian (<u>https://www.experian.com/fraud/center.html</u>). A fraud alert tells creditors to follow certain procedures, including contacting you, before they open any new accounts or change your existing accounts. For that reason, placing a fraud alert can protect you, but also may delay you when you seek to obtain credit. As of September 21, 2018, initial fraud alerts last for one year. Victims of identity theft can also get an extended fraud alert for seven years. The phone numbers for all three credit bureaus are at the bottom of this page.

Monitoring: You should always remain vigilant and monitor your accounts for suspicious or unusual activity.

Security Freeze: You also have the right to place a security freeze on your credit report. A security freeze is intended to prevent credit, loans, and services from being approved in your name without your consent. To place a security freeze on your credit report, you need to make a request to each consumer reporting agency. You may make that request by certified mail, overnight mail, regular stamped mail, or by following the instructions found at the websites listed below. The following information must be included when requesting a security freeze (note that if you are requesting a credit report for your spouse or a minor under the age of 16, this information must be provided for him/her as well): (1) full name, with middle initial and any suffixes; (2) Social Security number; (3) date of birth; (4) current address and any previous addresses for the past five years; and (5) any applicable incident report or complaint with a law enforcement agency or the Registry of Motor Vehicles. The request must also include a copy of a government-issued identification card and a copy of a recent utility bill or bank or insurance statement. It is essential that each copy be legible, display your name and current mailing address, and the date of issue. As of September 21, 2018, it is free to place, lift, or remove a security freeze. You may also place a security freeze for children under the age of 16. You may obtain a free security freeze by contacting any one or more of the following national consumer reporting agencies:

Equifax Security Freeze P.O. Box 105788 Atlanta, GA 30348 equifax.com/personal/credit-report-services/ (800) 349-9960 Experian Security Freeze P.O. Box 9554 Allen, TX 75013 experian.com/freeze/center.html (888) 397-3742

TransUnion Security Freeze P.O. Box 160 Woodlyn, PA 19094 transunion.com/credit-freeze (888) 909-8872

More information can also be obtained by contacting the Federal Trade Commission listed above.