

Filing Fee \$90.00

**DOMESTIC
BUSINESS CORPORATION**

STATE OF MAINE

**ARTICLES OF CHARTER SURRENDER
(Upon Entity Conversion)**

Deputy Secretary of State

A True Copy When Attested By Signature

Deputy Secretary of State

(Name of Corporation Prior to Conversion)

Pursuant to [13-C MRSA §§956](#) and [957](#), the undersigned corporation executes and delivers the following Articles of Charter Surrender:

FIRST: The articles of charter surrender are being filed in connection with the conversion of the corporation to a foreign unincorporated entity and the effective date of the conversion is (date) _____.

SECOND: The conversion was duly approved by the shareholders in the manner required by this Act and the corporation's articles of incorporation.

THIRD: The jurisdiction under the laws of which the surviving entity is organized is _____.

FOURTH: If the surviving entity is a nonfiling entity, the address of its executive office immediately after the conversion.

FIFTH: The surviving entity shall appoint the Secretary of State as its agent for service of process in a proceeding to enforce the rights of shareholders who exercise appraisal rights in connection with the conversion and shall provide a mailing address to which the Secretary of State may mail a copy of any process served on the Secretary of State.

(mailing address)

SIXTH: The corporation agrees that it will promptly pay the amount, if any, to which the shareholders are entitled under [chapter 13](#) of Title 13-C.

DATED _____

*By _____
(signature of an officer or other duly authorized representative)

(type or print name and capacity)

*This document **MUST** be signed by an officer or other duly authorized representative. ([13-C MRSA §956.1](#))

Please remit your payment made payable to the Maine Secretary of State.

**SUBMIT COMPLETED FORMS TO: CORPORATE EXAMINING SECTION, SECRETARY OF STATE,
101 STATE HOUSE STATION, AUGUSTA, ME 04333-0101**

Customer Contact Cover Letter

Name of entity(s) on the submitted filings:

Optional special handling request(s): (check only if applicable)

- Hold attested copy for pick up (will be required to pick up at our office in Augusta, Maine)
- 24-hour expedited filing (next business day) service: **\$50** additional filing fee per entity
- Immediate expedited filing (same business day): **\$100** additional filing fee per entity

NOTE: Only one expedite fee is required if filing multiple documents for the same entity/charter number at the same time.

Payment can be made by check or money order (payable to Maine Secretary of State) or by credit card. You may obtain a credit card voucher at <https://www.maine.gov/sos/cec/forms/credit.pdf>.

Total fee(s) enclosed: \$ _____

(Name of contact person)

(Daytime telephone number)

(Contact email address for this filing)

(Email address to use for annual report reminders)

Name and address of person **to return the attested copy** of the completed filing:

(Name of attested copy recipient)

(Firm or Company)

(Mailing Address)

(City, State & Zip)

NOTE: Failure to provide a contact name and telephone number or email address will result in any erroneous filing(s) being returned to the filer by the Secretary of State's office.

For questions regarding the above filing(s), please call or email our office at (207) 624-7752 or cec.corporations@maine.gov

Submit filings to:

Mailing Address if using US Postal Service

Department of the Secretary of State
Corporations, UCC and Commissions
101 State House Station
Augusta, ME 04333-0101

Mailing Address if using FedEx/UPS

Department of the Secretary of State
Corporations, UCC and Commissions
111 Sewall Street, 4th Floor
Augusta, ME 04330